



Veterans' Employment
and Training Service

Login.gov and ID.me Overview

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Today's Speakers



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Login.gov

Login.gov and VGRS

- Access to the VGRS system is managed through [Login.gov](#).
- HVRP grant recipients must have an active [Login.gov](#) account prior to registering for VGRS.
- To create an account with [Login.gov](#), users will follow the sign-up process in the [Create an account | Login.gov](#) webpage.

[VGRS New User Registration Guide \(PDF\)](#)

Creating a Login.gov Account

- **Email Address:** Use your business email address NOT your personal email address
- **Secure Password:** Passwords must be at least 12 characters and should not include commonly used words or phrases.
- **One or more [authentication methods](#) such as:**
 - More secure
 - Face or touch unlock
 - Security key
 - Federal government employee or military identification (PIV/CAC)
 - Less secure
 - Authentication application
 - Text/voice message
 - Backup codes



ID.me

ID.me Account Requirement

- **Why do I need an ID.me account?**
 - Your account allows you to access the Payment Management System (PMS) to draw funds issued for your grant.
 - You must have an ID.me account before you can access the PMS.
- **Can I have more than one ID.me account?**
 - No, only one ID.me account can be associated with you as an individual.
- **Can I use my personal ID.me account for my grant?**
 - No, you should not have both personal and work transactions combined on your personal account. This will make it difficult to clearly identify work transactions during reviews and audits.
- **What do I do if I already have a personal ID.me account?**
 - To use your account for both personal use and work, you must add your business email to your established ID.me account.

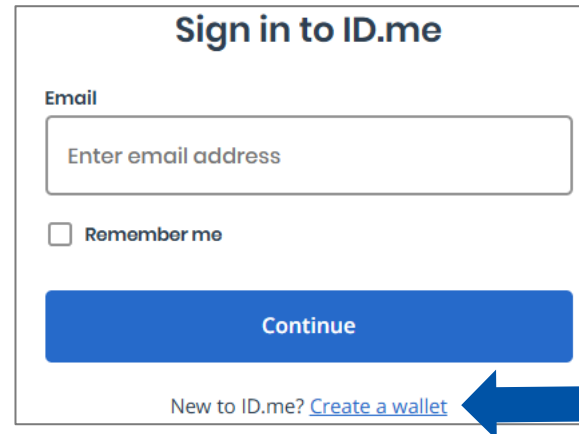
ID.me Account Creation



The header of the ID.me website. On the left, it says "ID.me" followed by "Shop" and "Government". On the right, there is a "Help Center" link with a question mark icon and a green "Sign in" button. A blue arrow points from the text "Click Sign In to open the action menu." to the "Sign in" button.

Click **Sign In** to open the action menu.

Click **Create a wallet** from the Sign in page.



The "Sign in to ID.me" form. It has a title "Sign in to ID.me". Below it is an "Email" label and a text input field with the placeholder "Enter email address". Below the input field is a checkbox labeled "Remember me". At the bottom is a blue "Continue" button. Below the button is the text "New to ID.me? [Create a wallet](#)". A blue arrow points from the text "Click Create a wallet from the Sign in page." to the "Create a wallet" link.



The "Create an ID.me Wallet" form. It has a title "Create an ID.me Wallet". Below it is a light blue box containing the text "Multiple ID.me Wallets are not allowed." followed by the link "If you have an ID.me Wallet, use it to sign in." Below this box is the text "Need to use ID.me for work?" followed by the link "Follow these steps." A blue arrow points from the "Continue" button in the previous form to this form.

You cannot have more than one ID.me account, and you should NOT use your personal account to conduct business activities.

ID.me Account Creation

Enter a strong password, and then click **Create account**.

Create an ID.me account

Multiple ID.me accounts are not allowed.
[If you have an ID.me account, use it to sign in.](#)

Need to use ID.me for work?
[Follow these steps.](#)

* Indicates a required field

Email *

Enter your personal email address

Password *

Enter password

Confirm Password *

Reenter password

☐ Remember me
For your security, select only on your devices.

☐ I accept the ID.me [Terms of Service](#) and [Privacy Policy](#). *

Create account



Enter your personal email address.



Check email to confirm email address.
Set up multi-factor authentication, if prompted.
Follow prompts to verify your identity.

ID.me Instructions to Add an Email

To add your work email to your existing account:

1. Go to the [ID.me sign-in page](#).
2. Enter the email that's on your existing (verified) account, your password, then select **Sign in**.
3. From "My Wallet," select **Profile**.
4. Select **Add an email**.
5. Enter your work email address, then under "Email Type," check "Work."
6. Select **Send confirmation**. A confirmation message will be sent to your new email.
7. Open the confirmation email and select **Confirm your email**.

Note: If needed, set your work email as the [primary email on your account](#).

ID.me Troubleshooting

- Neither your GOTR nor PMS staff can help you with your ID.me account.
- Changed your phone number? Visit [I changed my phone number.](#)
- Have trouble with MFA? Visit [Resetting your multi-factor authentication \(MFA\) method.](#)
- Unsure of your sign-in issue? Visit [I can't sign in to my ID.me Wallet.](#)
- [ID.me Help Center and FAQ](#)



**Questions?
Comments?**

Thank you!
