



Veterans' Employment
and Training Service

Homeless Veterans' Reintegration Program (HVRP) Post-Award Conference (PAC): HVRP 101 and Acronyms

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Today's Speaker



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Today's Session

- The DOL/VETS HVRP Team
- Common Acronyms
- Grant Officer's Technical Representatives (GOTR)
- HVRP: The Basics
- Resources

Grants and Training HVRP Team



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Commonly Used Acronyms

- **AJC:** American Job Center
- **C.F.R.:** Code of Federal Regulations
- **DOL:** U.S. Department of Labor
- **FFA:** Federal Financial Assistance
- **FFR:** Federal Financial Report
- **FY:** Fiscal Year
- **FOA:** Funding Opportunity Announcement
- **GO Memo:** Grant Officer's Memorandum
- **GOTR:** Grant Officer's Technical Representative
- **NVTAC:** National Veterans' Technical Assistance Center
- **NVTI:** National Veterans' Training Institute
- **OGM:** Office of Grants Management
- **PAC:** Post-Award Conference
- **PCN:** Program Compliance Note (*formerly called "Notice"*)
- **PMS:** Payment Management System
- **PoP:** Period of Performance
- **PY:** Program Year
- **SDA:** Service Delivery Area
- **SOP:** Standard Operating Procedure
- **SOW:** Statement of Work
- **VGRS:** VETS Grants Reporting System
- **VPL:** Veterans' Program Letter
- **VSO:** Veteran Service Organization

[HVRP Glossary of Terms](#)

Grant Officer's Technical Representatives (GOTR)

GOTR Overview

- The GOTR serves on behalf of the Grant Officer to maintain and ensure the integrity of the approved grant agreement ([HVRP Glossary of Terms](#))
- The GOTR is your *main point of contact* with DOL
 - Grant recipients can find the name and contact information of their GOTR on the first page of the Notice of Award in field #10
- GOTRs are assigned to support and oversee HVRP grants
 - Monitor program/financial performance throughout the grant's period of performance (PoP), ensuring your grant is implemented as outlined in your grant's project and budget narratives

Note: GOTRs are not authorized to change any of the terms or conditions of the award or approve prior approval requests. Any changes to the terms or conditions or prior approvals must be approved by the Grant Officer by a formally executed award amendment process.

HVRP: The Basics

HVRP

Funds three specific types of grants:

Homeless Veterans' Reintegration Program (HVRP)

- Serves veterans experiencing or at risk of homelessness or participating in a qualifying partner service

Incarcerated Veterans' Transition Program (IVTP)

- Serves veterans transitioning from penal institutions and long-term care mental health facilities

Homeless Women Veterans and Homeless Veterans with Children (HWWHWC)

- Serves homeless women veterans and homeless veterans with children

Authorizing Statute: 38 United States Code (U.S.C.) §§ 2021, 2021 A, and 2023

HVRP Overview

- What is HVRP?
 - *A job-focused federal grant*
- Who funds HVRP?
 - *U.S. Department of Labor's Veterans' Employment and Training Service (DOL/VETS)*
- How long does HVRP funding last?
 - *The grant lasts for three years, with funding provided yearly. All start-up, implementation, and follow-up activities are included in this time.*
- Why HVRP?
 - *To provide veterans experiencing and at risk of homelessness with the training and tools they need to build successful careers*

Title 38 U.S.C. §§ 2021, 2021A, and 2023 and the Public Law under which fiscal year (FY) 2025 funding is appropriated for this program

HVRP Goals

1. Deliver career exploration opportunities, placement, and supportive services to veterans experiencing or at risk of homelessness, empowering them to secure employment in stable, high-demand occupations paying wages consistent with the relevant market.
2. Establish strong partnerships with public, private, and nonprofit organizations to assist veterans in overcoming barriers to employment.
3. Provide job-driven training targeted at in-demand occupations to enable veterans to become employable or seek a higher employment grade.

HVRP Core Services

HVRP grant recipients accomplish program goals through the following core services:

1. Outreach
2. Intake
3. Assessment
4. Case Management
5. Job-Driven Training
6. Placement
7. Follow-up
8. Collaboration

HVRP Participant Eligibility

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To qualify for HVRP services, an individual must:

1. Meet the definition of a “veteran;” **and**
2. Meet the definition of “homeless” or “at risk of homelessness”
3. Needs or Would Benefit from Employment Services

HVRP Participant Eligibility: Veteran

- Eligible participants must be a “veteran,” which is a person who served in the United States Armed Forces with at least one day of federal active duty
- More information on the veteran definition can be found in [38 U.S.C. § 101](#)

HVRP Participant Eligibility: Homeless and At Risk of Homelessness



- Veterans served by HVRP include:
 - Veterans experiencing homelessness as defined in the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act of 2009
 - Veterans at risk of homelessness
 - Veterans participating in a partner program
 - Veterans transitioning from certain institutions
 - Is a resident of a penal institution or an institution that provides long-term care for mental illness; and
 - Is at risk of homelessness absent referral and counseling services provided under the program
 - Formerly incarcerated veterans who are at risk of homelessness

HVRP Basics (1 of 3)

- HVRP grants have a three-year PoP
- Grants are funded annually each PY (July 1 – June 30)
 - First Year of Funding: 3 years to expend these funds
 - Second Year of Funding: 2 years to expend these funds
 - Third Year of Funding: 1 year to expend these funds
- The Project and Budget Narratives outline how the grant will be executed
 - All expenses must adhere to [2 C.F.R. Parts 200](#) and [2900](#) and [current DOL policy](#)

HVRP Basics (2 of 3)

- **Standard Operating Procedures**
 - Must be implemented consistently and in line with [2 C.F.R. § 200.302\(b\)\(7\)](#), the FOA your grant was awarded under, and the terms and conditions (i.e., car repairs, daycare, gift cards, tablets, ride share/public transportation cards, clothing, subsidized job-driven training, etc.)

HVRP Basics (3 of 3)

- **Reporting Requirements**

- [VPL 02-25 HVRP Performance Management and Reporting](#)
- Grant recipients are required to submit performance and financial reports quarterly and are responsible for tracking and reporting outcomes during the 36-month PoP

- **Systems**

- [Payment Management System \(PMS\)](#): Provides grant recipients with cash management services, centralized payment services, personal grant accounting support, and Financial Reporting Support
- [VETS Grantee Reporting System \(VGRS\)](#): System for collecting, managing, and reporting program data. All VETS HVRP grant recipients must use VGRS to complete their quarterly performance requirements
- [GrantSolutions](#): Official grants management system for DOL supporting the activities and correspondence needs during the lifecycle of a grant — from pre-award planning through application, award, and closeout

HVRP Guidance References

HVRP Guidance References

- The United States Code (U.S.C.) contains federal laws. HVRP is authorized under Sections 2021, 2021A, and 2023 of title 38 U.S.C.
- The Code of Federal Regulations (C.F.R.) contains federal rules.
 - [2 C.F.R. Part 200](#) provides rules on administrative requirements, cost principles, and audit requirements for Federal awards.
 - [2 C.F.R. Part 2900](#) provides specific rules from DOL on administrative requirements, cost principles, and audit requirements for Federal awards.
- All VETS HVRP-related policies can be found in the [Policy Directory](#).
- Terms and Conditions are the specific rules and requirements that both the recipient and the DOL must follow. These are included with each grant award.

Thank you!
