



Veterans' Employment
and Training Service

Homeless Veterans' Reintegration Program (HVRP) Post-Award Conference (PAC): GrantSolutions Overview

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Today's Speakers



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Today's Session

- Overview of GrantSolutions
- Business Processes for HVRP
- HVRP Grant Recipient Roles
- GrantSolutions Training and Support
- GrantSolutions Live Demonstration
- Questions

Need to Know



- This session is being recorded
- AI recording or transcription is not authorized
- Mute your microphone
- Place all questions or comments in the chat
- A copy of the questions and answers (Q&A), slide deck, and recording will be posted on www.nvtac.org

GrantSolutions Overview

Overview of GrantSolutions

- What is [GrantSolutions](#)?
 - GrantSolutions is the official grants management system for DOL supporting the activities and correspondence needs during the grant lifecycle—from pre-award planning through application, award, and closeout
- Capabilities:
 - Data travels in the system throughout the grant lifecycle (application, Catalog of Federal Domestic Assistance [CFDA], Standard Form [SF]-424 data)
 - Automatic email notifications for grant recipient account holders
 - Communication platform for grant recipients and VETS staff
 - Search engine for awards or amendments



GrantSolutions Business Processes for HVRP

Business Processes for HVRP

- Submit Amendments
 - All changes to the grant as required by Veterans' Program Letter (VPL) [04-24](#)
 - Requests for Incremental Funding, as required through the annual Grant Officer's Memorandum (GO Memo) on Incremental Funding
- Indirect Costs:
 - Updated Negotiated Indirect Cost Rate Agreement (NICRA), Cost Allocation Plan (CAP), or de minimis election – submitted via grant message
- Physical Service Address*:
 - Documentation for every physical service address – submitted via grant message
 - Changes of physical service addresses – submitted via grant message
- CoA and PCN Requirements:
 - Following instructions for the specific Condition of Award (CoA) or Program Compliance Note (PCN) to submit an amendment or transmit a document via grant message

*Required in accordance with PCNs and VPL [02-26](#)

GrantSolutions HVVRP Recipient Roles

GrantSolutions HVRP Recipient Roles

- Authorizing Designated Official (ADO), Program Director (PI)/Principal Investigator (PD), Grantee Financial Officer, Grantee Financial Officer Support, Grantee Support Staff.
- Multiple users within the organization can share the same recipient role, but only one user can be assigned as the primary.
- Each organization must have an ADO and at least one PI/PD. All other roles are optional.
- All roles except PI/PD can see the grant in the system without being assigned to the grant in the system.
- What differentiates all other roles from the ADO and the PI/PD?
 - Only the ADO and the assigned PI/PD receive system notifications and appear on the SF-424, Application for Federal Assistance



GrantSolutions Training and Support

GrantSolutions Training and Support

- [DOL–GrantSolutions Grant Award Recipient site](#) provides the GrantSolutions Recipient Training recordings, Frequently Asked Questions, quick reference guides, and more.
- Walkthroughs for HVRP grant recipients by grants management module function: [Recipient Grants Management Module \(GMM\) Training Resources](#).
- Should you find any technical difficulties, please contact the GrantSolutions Help Desk by email at help@grantsolutions.gov or by phone at (866) 577-0771.
- Hours of Operation: Monday through Friday, 7 a.m. – 8 p.m. ET (closed on federal holidays).

GrantSolutions Live Demonstration

GrantSolutions Live Demonstration – What Did We Just See?



- Demonstration of a grant recipient navigating GrantSolutions for login
- Demonstration of a grant recipient accessing their award
- Demonstration of a recipient submitting an amendment
- Demonstration of a recipient submitting a Help Desk Support Request

Thank you!
