



# Login.gov and ID.me Overview

# Today's Speakers



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**Login.gov**

# Login.gov and VGRS



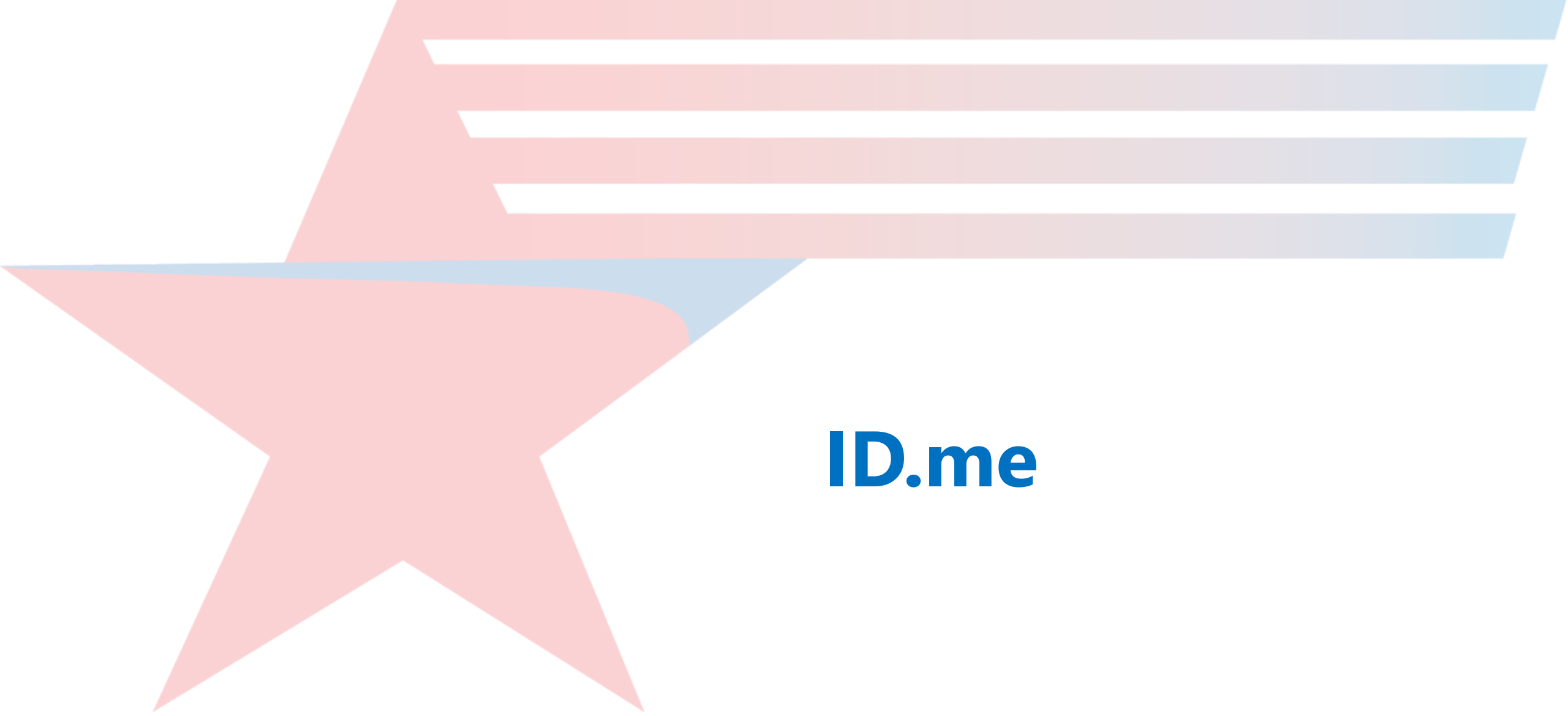
- Access to the VGRS system is managed through [Login.gov](#).
- HVRP grant recipients must have an active [Login.gov](#) account prior to registering for VGRS.
- To create an account with [Login.gov](#), users will follow the sign-up process in the [Create an account | Login.gov](#) webpage.

[VGRS New User Registration Guide](#)

# Creating a Login.gov Account



- **Email Address:** Use your business email address NOT your personal email address
- **Secure Password:** Passwords must be at least 12 characters and should not include commonly used words or phrases.
- **One or more authentication methods such as:**
  - **More secure**
    - Face or touch unlock
    - Security key
    - Federal government employee or military identification (PIV/CAC)
  - **Less secure**
    - Authentication application
    - Text/voice message
    - Backup codes



**ID.me**

# ID.me Account Requirement



## ➤ **Why do I need an ID.me account?**

- Your account allows you to access the Payment Management System (PMS) to draw funds issued for your grant.
- You must have an ID.me account before you can access the PMS.

## ➤ **Can I have more than one ID.me account?**

- No, only one ID.me account can be associated with you as an individual.

## ➤ **Can I use my personal ID.me account for my grant?**

- No, you should not have both personal and work transactions combined on your personal account. This will make it difficult to clearly identify work transactions during reviews and audits.

## ➤ **What do I do if I already have a personal ID.me account?**

- To use your account for both personal use and work, you must add your business email to your established ID.me account.

# ID.me Account Creation



Click Sign In to open the action menu.

## Sign in to ID.me



New to ID.me?

[Create an ID.me account](#)

Click Create an ID.me account from the Sign in page.

## Create an ID.me account

Multiple ID.me accounts are not allowed.  
[If you have an ID.me account, use it to sign in.](#)

Need to use ID.me for work?  
[Follow these steps.](#)

Notification pop-up: You cannot have more than one ID.me account, and you should NOT use your personal account to conduct business activities.



# ID.me Account Creation



## Create an ID.me account

Multiple ID.me accounts are not allowed.  
[If you have an ID.me account, use it to sign in.](#)

Need to use ID.me for work?  
[Follow these steps.](#)

\* Indicates a required field

Email \*

Enter your personal email address

Password \*

Enter password

Confirm Password \*

Reenter password

☐ Remember me  
For your security, select only on your devices.

☐ I accept the ID.me [Terms of Service](#) and [Privacy Policy](#). \*

Create account

Enter a strong password, then  
select Create account

Enter your personal email address

Check email to confirm email address.  
Set up multi-factor authentication, if prompted.  
Follow prompts to verify your identity.

# ID.me Instructions to Add an Email



**To add your work email to your existing account:**

1. Go to the [ID.me sign-in page](#)
2. Enter the email that's on your existing (verified) account, your password, then select **Sign in**.
3. From "My Account," select **Profile**.
4. Select **Add an email**.
5. Enter your work email address, then under "Email Type," check "Work."
6. Select **Send confirmation**. A confirmation message will be sent to your new email.
7. Open the confirmation email and select **Confirm your email**.

**Note:** If needed, set your work email as the [primary email on your account](#).



# Questions? Comments?



**Thank you!**