Program Year (PY) 2025 Funding Opportunity Announcement (FOA) and Terms and Conditions (T&C)

Today's Speakers

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- A copy of the questions and answers (Q&A), slide deck, and recording will be posted on www.nvtac.org

Agenda

➢ Grants Management Overview

➢ Summary of Changes in the PY25 HVRP FOA

➢ PY25 HVRP Terms & Conditions

HVRP Glossary of Terms and **HVRP Acronym Desk Aid**

Grants Management Overview

Grant Life Cycle

Period of Performance (PoP) is the amount of time your organization must carryout HVRP services, including follow-up services.:

- **Accomplishing** the goals, understanding your responsibilities, following through on the **commitments** your organization agreed to, **compliance** with Federal **requirements** and ensuring HVRP funds are **lawfully** expended.

Pre-Award

Award

PoP

Closeout
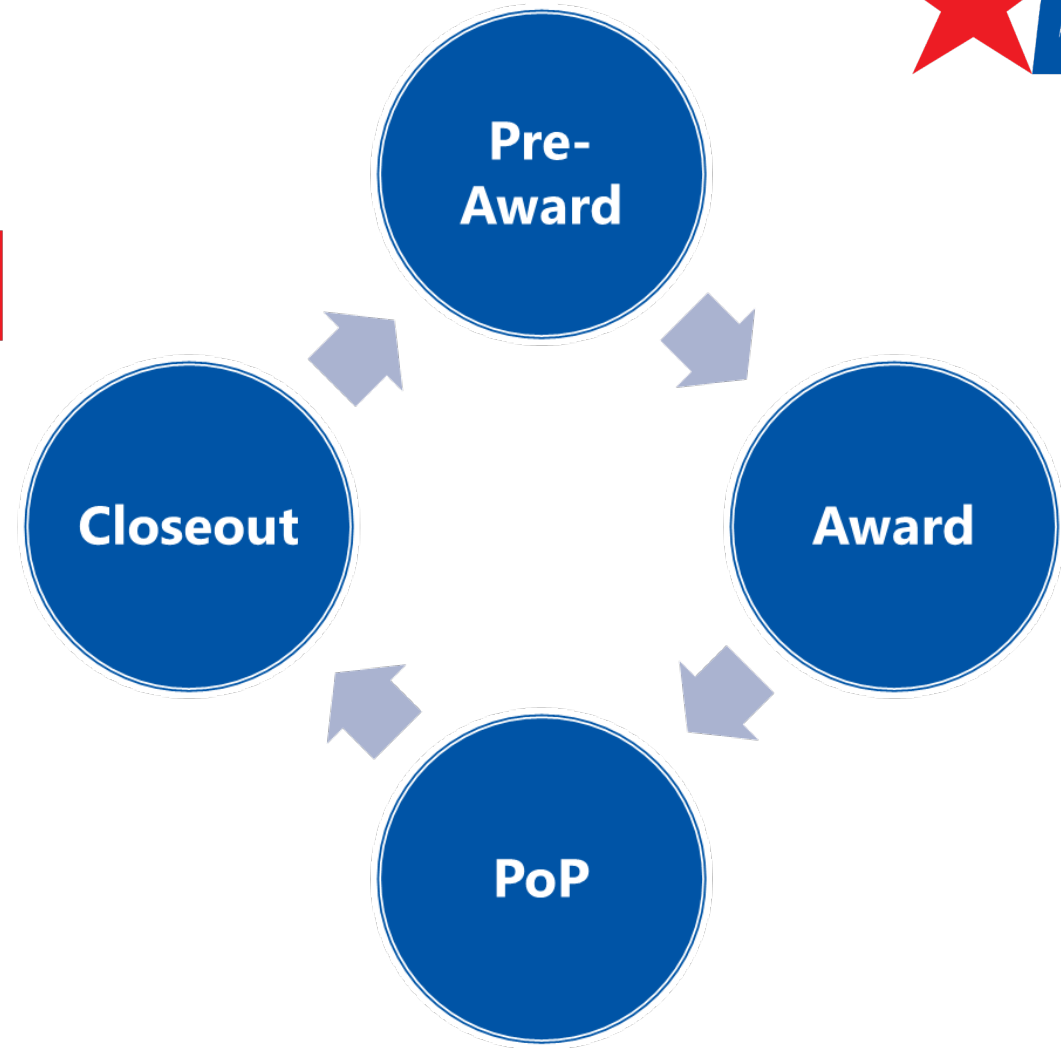
What does your Grant Officer's Technical Representative (GOTR) monitor? Part I

➢ **Performance Management**

  ➢ Outcomes: Review the grant goals and objectives, performance measures, and outcomes.

➢ **Financial Management**

  ➢ Expenditure information: Review and ask questions about spending patterns, carryover amounts, large available balances.

  ➢ Drawdowns: Determine if there is excessive drawdown activity; determine if the rate of cash drawdowns is comparable with grant activities.

  ➢ Compliance: Financial systems compliance; quality of data submitted

What does your Grant Officer's Technical Representative (GOTR) monitor? Part II

- ➤ **Internal Controls**
  - ➤ Operations: Effectiveness and efficiency of the organization's operations
  - ➤ Reporting: Internal and external financial and non-financial reporting
  - ➤ Compliance: Adherence to laws, regulations, and requirements

- ➤ **Conduct Onsite Assessments**
  - ➤ Technical Assistance: Collaborative approach to facilitating operations, building capacity, achieving agreed-upon outcomes
  - ➤ Risk Assessment: Gains insights into performance, financial compliance, and internal controls
  - ➤ Validation and Verification: Reviews documentation, financial records, policies, and procedures; validate reported information and verify project implementation

Summary of Changes in the PY25 HVRP FOA

Aligned with OMB M-24-11: Reducing Burden in Administration of Federal Financial Assistance

- ➢ Reduced FOA by 10 pages
- ➢ Link to DOL VETS policy instead of restating the policy within the FOA
- ➢ Streamlined data standards to reduce burden on applicants

  - ➢ Simplified Past Performance information required
  - ➢ Abstract

    - ➢ Reduced data entry requirements from PY24
    - ➢ Applicant no longer provided Congressional Districts
    - ➢ Auto-populated Continuums of Care (CoC) based off County entered
    - ➢ Service Delivery Area (SDA) Saturation Map validated unmet demand via color-coded conditional formatting

Challenges Identified in NVTAC TA

- ➤ Requested HUD CoC Letter of Support in addition to an American Job Center Letter of Support
  - ➤ Lack of partners cited as a reason for poor enrollments

- ➤ Grants were not servicing entire SDA
  - ➤ Required to have a physical location in their SDA within 50 continuous miles of official worksites

- ➤ Challenges with Grant Start-Up
  - ➤ Must describe in the Program Implementation

- ➤ Challenges maintaining grant staff
  - ➤ Must describe the qualifications and experience you will require for each staff position funded by this award
  - ➤ Tie the BLS benchmark for wage estimates to Budget Narrative Personnel salaries for case managers/employment specialists
  - ➤ How you will attract and retain qualified/competent staff and address staff turnover if the need arises

Revised the Chart of Past Performance

➤ No longer disqualifies organizations that never had a grant or cooperative agreement from any entity
➤ Scored based on following:

> ➤ Grant Termination
> ➤ High-Risk Designation
> ➤ Drawdown Restriction
> ➤ Unexpended Funds
> ➤ Timeliness – Performance Reports
> ➤ Timeliness – Financial Reports

➤ DOL VETS examined previous performance reports, GrantSolutions grant history and notes, and the Payment Management System to validate the responses
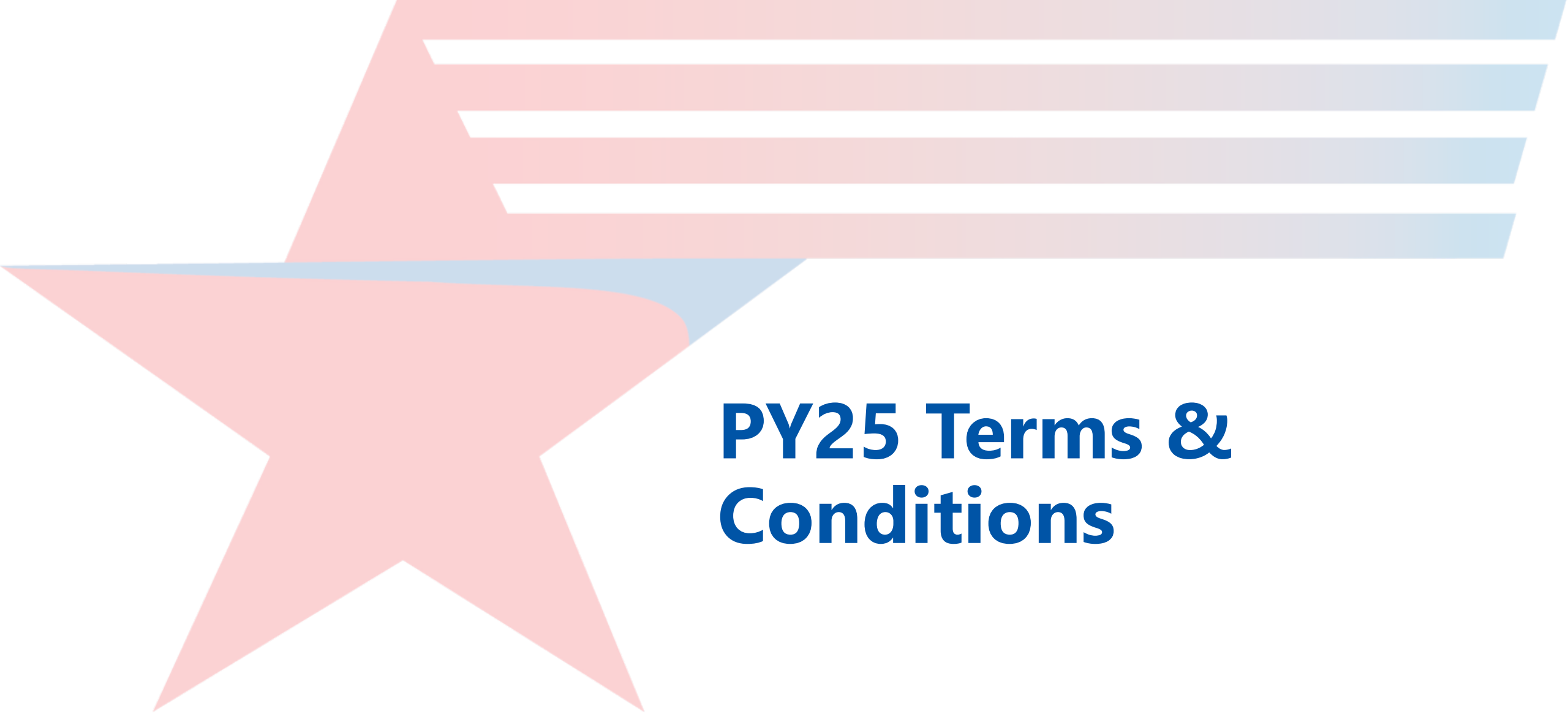
PY25 Terms & Conditions

All grant recipients will be subject to all applicable federal laws and regulations, including the OMB Uniform Guidance, and the **terms and conditions** of the award. (PY25 HVRP FOA, Section VI.B.1.)

Terms & Conditions are different than Program Compliance Notices (PCN), which will be addressed on Thursday, Day 3

T&C: Organization

- Organized into eight parts:
  - Part A: General Award, System for Award Management, and Uniform Guidance
  - Part B: Indirect Costs, Budget, and Cost Share (Match)
  - Part C: Funds Management
  - Part D: Costs – Limitations, Items, and Restrictions
  - Part E: Reporting, Audit, and Closeout
  - Part F: National Policy and Restrictions
  - Part G: National Prohibitions and Other Restrictions
  - Part H: Attachments

T&C: In Case You Missed It (ICYMI) Part 1

- **FOA and Notice of Award (NoA)**, A(2.): Award recipients are bound by the authorizations, restrictions, and requirements contained in the FOA. Therefore, the expenditure of funds by the award recipient certifies that your organization has read and will comply with all the parts that are contained in the NoA.

- **System for Award Management**, A(6.): System for Award Management (SAM) registration is required to apply, request amendments to existing awards, and close out the grant.

- **Profit**, A(7.): The recipient and subrecipients are prohibited from earning a profit resulting from the implementation of this award.

T&C: ICYMI Part 2

- **Subawards,** A(8.): The provisions of the T&C of this award will be applied.

- **Evaluation, Data, and Implementation**, A(12.): Must cooperate with authorized third-party evaluations.

- **Conflict of Interest**, A(13.): Recipients and subrecipients must have a written policy on conflicts of interest.

- **Budget – Approved**, B(3.): Pursuant to 2 C.F.R. § 2900.1, the approval of the budget as awarded does not constitute prior approval of those items specified in 2 C.F.R. Part 200 and 2 C.F.R. Part 2900 or as a part of the grant award as requiring prior approval. The Grant Officer is the only official with the authority to provide such approval.

T&C: ICYMI Part 3

- **Funds – Returns & Refunds**, C(2.): DOL does **not accept paper** checks for any type of returned funds. **Active** grants submit through the **Payment Management System (PMS)**. Closed grants with canceled or **expired** funds must use **Pay.gov**.

- **Travel – Mileage Reimbursement Rates**, D(5.): Recipients must have **written policies and procedures** related to travel.

- **Audits**, E(4.): Audits must be performed in accordance with the Uniform Guidance. DOL award recipients that expend **$1,000,000** or more in a year from **any federal award** must comply with 2 C.F.R. § 200.501.

T&C: ICYMI Part 4

- **Closeout/Final Year Requirements**, E(5.): Required to close the grant. **Failure** to meet closeout requirements may **impact** future awards.
  - Recipient **must** be able to provide **documentation** for **all** direct and indirect costs incurred.
  - NVTI Annual Grant Closeout Webinar
    - When: Wednesday, August 13, 2025, from 2:00 – 3:30 PM (Eastern)
    - Where: On the day of the webinar, use this link to join: **NVTI Live Webinar-Grant Closeout For Grant Recipients**
    - After the live webinar, the recording will be uploaded to **NVTI Webinars**
- **Procurement – Require**, F(19.): All recipients and subrecipients adhere to **2 C.F.R. §§ 200.318–200.327**. A description in your HVRP application **does not** constitute **approval** or justification of **sole-source** procurement.

Questions or Concerns