

# Homeless Veterans' Reintegration Program (HVRP) Post-Award Conference (PAC)

*July 24, 2024*



*U.S. Department of Labor*

# Assistant Secretary

## James D. Rodriguez

The Honorable James Rodriguez is an executive leader and proud veteran with more than 30 years of experience in the U.S. government, corporate sector, and 21 years in the United States Marine Corps. He possesses a comprehensive background in program management, interagency collaboration, and policy development. He also has extensive senior-level experience building and managing multi-million-dollar budgets and large diverse teams while meeting the expectations of the President of the United States and large corporate enterprises. Additionally, he has demonstrated experience with developing and leading large scale international and national programs with a commitment to operational excellence, risk management, and quality assurance.

Mr. Rodriguez' recent executive experience includes leadership roles within Deloitte LLP's Government and Public Sector practice and BAE Systems, Inc. Government Relations Department. He also previously served as the Deputy Assistant Secretary of Defense, Office of Warrior Care Policy, Office of the Secretary of Defense from 2014 through 2017.





# Funding Opportunity Announcement (FOA) and Terms and Conditions (T&C)

July 24, 2024





- This session is being recorded
- Mute your microphone
- Place all questions or comments in the chat
- A copy of the questions and answers (Q&A), slide decks, and recording will be posted on [www.nvtac.org](http://www.nvtac.org)

# Agenda

- Key Aspects of Grants Management
- Key Information in the FOA
- Key Information in the T&C
- Resources
- Next up



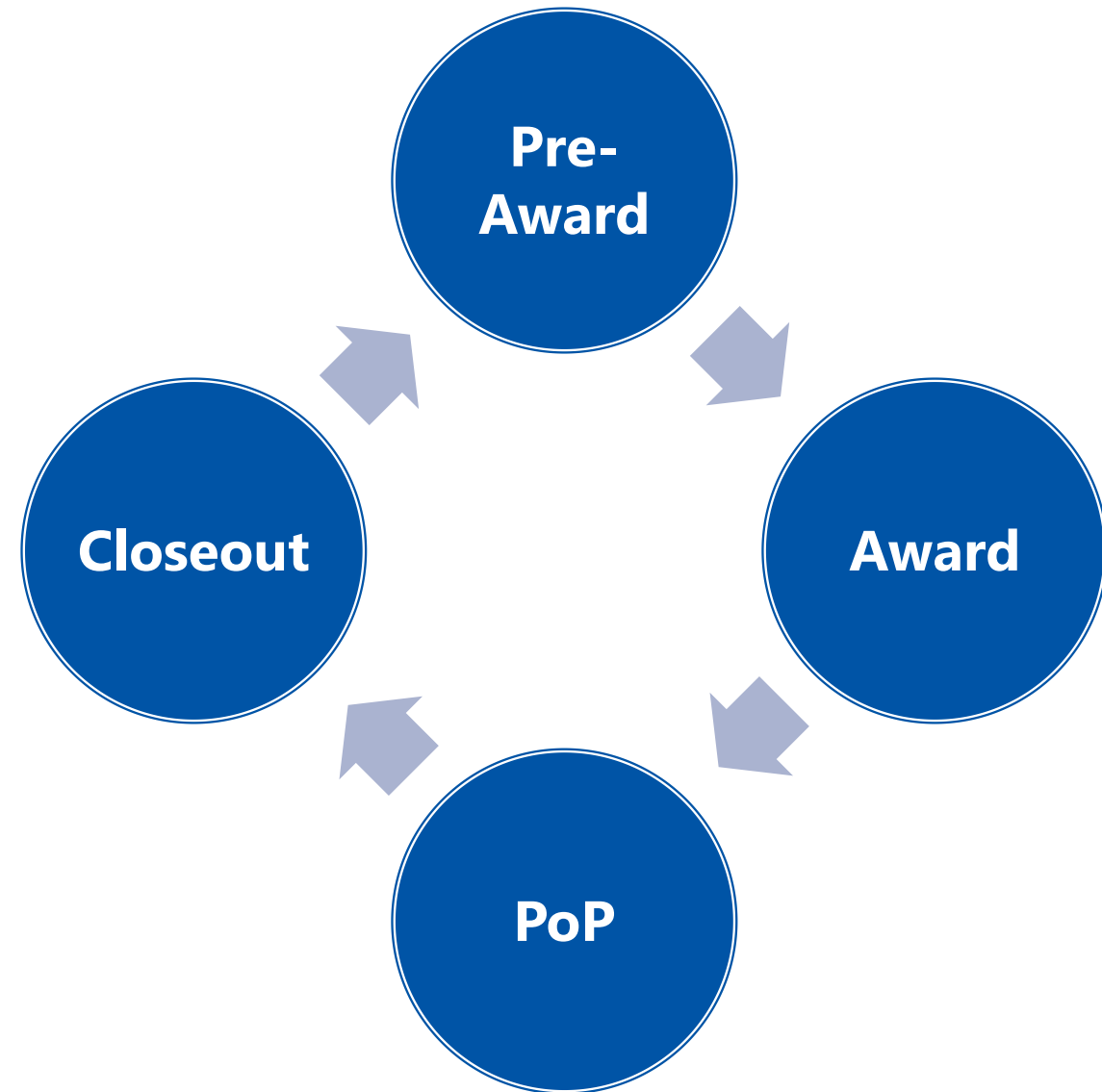
**Key Aspects of  
Grants Management**

# Grant Life Cycle

Statement of Work – Drives Program Execution

Period of Performance (PoP) is the amount of time your organization must carryout HVRP services, including follow-up services.:

- **Accomplishing** the goals, understanding your responsibilities, following through on the **commitments** your organization agreed to, **compliance** with Federal **requirements** and ensuring HVRP funds are **lawfully** expended.



# What does your Grant Officer's Technical Representative (GOTR) monitor? Part I



## Performance Management

- **Outcomes:** Reviewing the grant goals and objectives, performance measures, and outcomes.

## Financial Management

- **Expenditure information:** Review and asking questions about: Spending patterns, carryover amounts, large available balances.
- **Drawdowns:** Determine if there is excessive drawdown activity; determine if the rate of cash drawdowns are comparable with grant activities.
- **Compliance:** Financial systems compliance; quality of data submitted





# What does your GOTR monitor? Part II

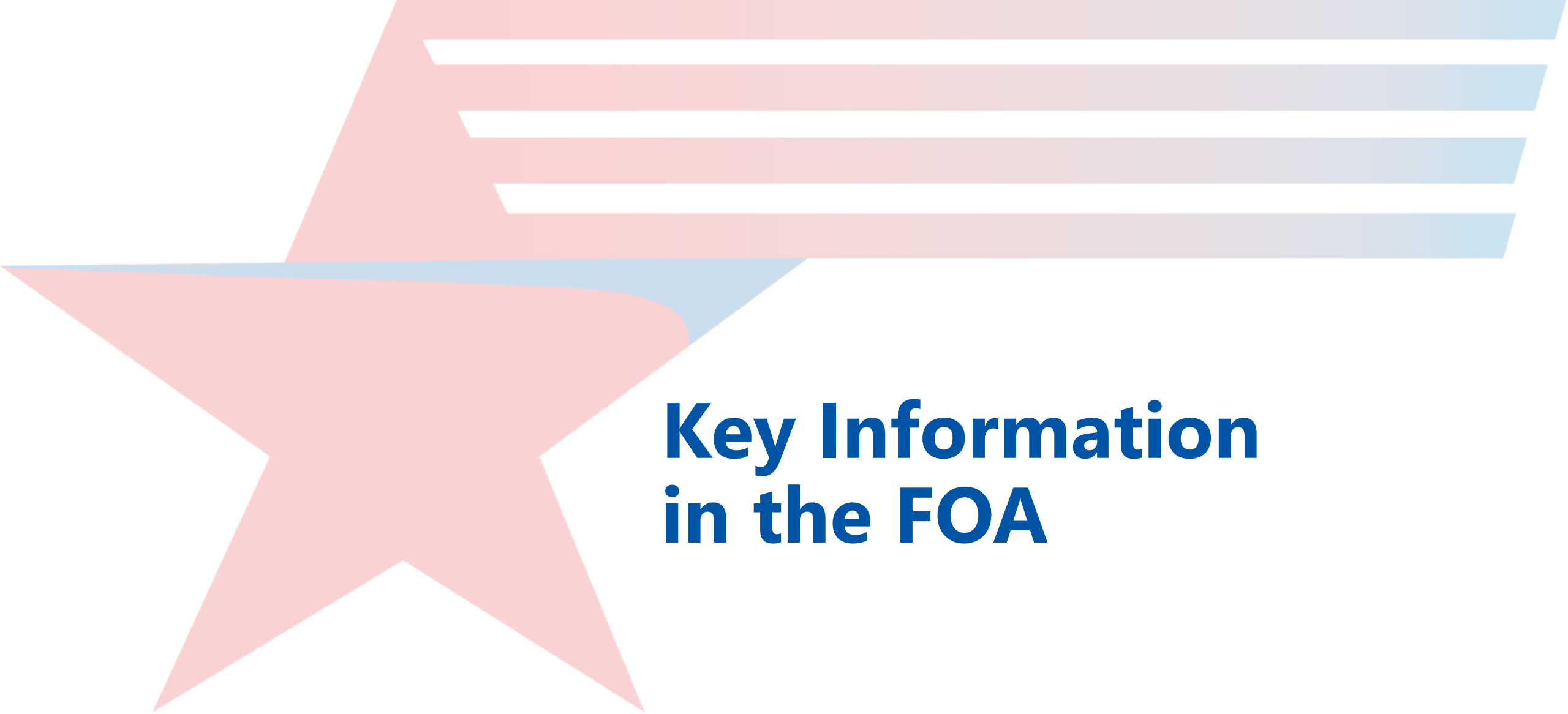


## Internal Controls

- **Operations:** Effectiveness and efficiency of the organization's operations
- **Reporting:** Internal and external financial and non-financial reporting
- **Compliance:** Adherence to laws, regulations, and requirements

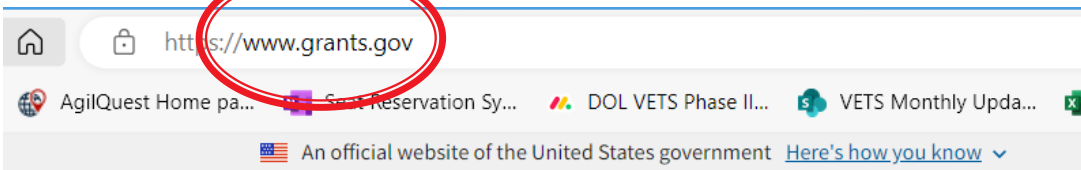
## Conduct Onsite Assessments

- **Technical Assistance:** Collaborative approach to facilitating operations, building capacity, achieving agreed-upon outcomes.
- **Risk Assessment:** Gains insights into performance, financial compliance, and internal controls.
- **Validation and Verification:** Reviews documentation, financial records, policies, and procedures. They validate reported information and verify project implementation.



# **Key Information in the FOA**

# Read the FOA



Home Learn Grants **Search Grants** Applicants Grantors

## Your Team. Your Workspace.

Applying for a funding opportunity is easier and more efficient when your team collaborates. Grants.gov Workspace makes it possible.

Apply for a Grant Using Workspace

## SEARCH GRANTS

### BASIC SEARCH CRITERIA:

Keyword(s):

Opportunity Number:

CFDA:

SORT BY: Relevance (Descending)

Search

### OPPORTUNITY STATUS:

- Forecasted (0)
- In Progress (0)
- Closed (2)
- Archived (30)

Opportunity Number	Opportunity Title
<a href="#">FOA-VETS-23-01</a>	Homeless Veterans' Reintegration Program (HVRP), Incarcerated Veterans' Transition Program (IVTP), and the Homeless Veterans' and Homeless Veterans' with Children Reintegration Program (HWWHVWC) (referred to collectively as HVRP)
<a href="#">FOA-VETS-24-50</a>	Homeless Veterans' Reintegration Program (HVRP), Incarcerated Veterans' Transition Program (IVTP), and the Homeless Veterans' and Homeless Veterans' with Children Reintegration Program (HWWHVWC) (referred to collectively as HVRP)



## Review of FOA 24-50 (1 of 4)

- **Executive Summary**, pg. 3: In 2022, The Departments of Labor and Commerce published the **Good Jobs Principles**...Successful applicants must demonstrate clear strategies...secure good jobs
- **Program Purpose**, pg. 4: The intent, an **employment-focused**, enabled veterans experiencing homelessness obtain high-quality career outcomes, resulting in **financial independence** and address historical **inequities** and provide equitable access and outcomes to marginalized groups.
- **Program Purpose**, pg.6: Recipients will be better able to achieve more outcomes that are **equitable for marginalized** veterans by **understanding** the inequities that exist and by **embedding equity into decision-making** processes.



## Review of FOA 24-50 (2 of 4)

- **Eligibility Information**, pg. 9: Committed to awarding grants serving geographic areas with excess homeless/unhoused populations. Map every Continuum of Care (CoC) served by HVRP. Applicants proposing to serve areas that have a high level of saturation must explain why there is unmet demand.
- **Project Budget**, pg. 14: Proposed allocations must be proportional to the resources needed to implement the proposed project and be allowable and allocable in accordance with 2 Code of Federal Regulations (C.F.R.) Part 200.
- **Project Budget**, pg. 19: If you include an amount for indirect costs... (<https://www.nvti.org/subscribe-to-mailing-list/>) - Webinar: August 14, 2024, 2 p.m., ET



## Review of FOA 24-50 (3 of 4)

- **Expected Outcomes and Outputs**, pg. 21: Applicants must propose measurable outcomes to maximize the impact of federal grant dollars. Applicants must ensure performance **goals are realistic**, programmatically aligned, **and supported by sound methods** and strategies for accomplishing the goals.
  - Consider potential **delays** to startup (set-up of facilities, hiring, est. partner referrals, etc.) which may **affect performance** in early quarters. When developing planned goals, applicants are encouraged **not to distribute** planned goals equally across quarters in their first year of performance. Awardees will be **held to the performance goals** submitted in their application!
- **Risk Review Process**, pg. 44: The Employment and Training Administration (ETA) will review information available through various sources. As a result, an award may be with **conditions**.

## Review of FOA 24-50 (4 of 4)

- **DOL Evaluations**, pg. 51: Required to participate in a DOL-led evaluation. Make records available, provide access to operating personnel, participants, all records, etc.
  - <https://www.dol.gov/sites/dolgov/files/VETS/files/VCX-HCD-JVSG-Summary-Report-of-Findings-2024-Spring.pdf>
  - [Chief Evaluation Office \(CEO\) | U.S. Department of Labor](#)
- **Continuity of Operations**, pg. 53: To ensure that grants are able to **continue performance** under a broad range of circumstances, awarded organizations **must** submit a Continuity of Operations Plan (COOP) document to their GOTR **120-days** after receiving the Notice of Award.
  - [Standard Operating Procedures \(SOP\) and COOP Guides and Examples – National Veterans' Technical Assistance Center \(NVTAC\)](#)

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# **Key Information in the T&C**





GRANT **AWARDS** ISSUED WITH FUNDS FROM DOL  
ARE SUBJECT TO **LEGALLY BINDING** REQUIREMENTS  
CALLED T&C

**Assure the recipient  
will fully comply...**

# T&C: Organization

- Organized into eight parts:
  - Part A: General Award, System for Award Management, and Uniform Guidance
  - Part B: Indirect Costs, Budget, and Cost Share (Match)
  - Part C: Funds Management
  - Part D: Costs – Limitations, Items, and Restrictions
  - Part E: Reporting, Audit, and Closeout
  - Part F: National Policy and Restrictions
  - Part G: National Prohibitions and Other Restrictions
  - Part H: Attachments

# T&C: In Case You Missed It (ICYMI) Part 1

- **Compliance and the Order of Precedence**, A(1.): By drawing down funds, agrees to the provisions in 2 C.F.R. 200 and 2900.
- **System for Award Management**, A(5.): System for Award Management (SAM) registration is required to apply, request amendments to existing awards, and to closeout the grant.
- **Subawards**, A(9.): The provisions of the T&C of this award will be applied.
- **Evaluation, Data, and Implementation**, A(13.): Must cooperate with authorized third-party evaluations.
- **Conflict of Interest**, A(15.): Recipients and subrecipients must have a written policy on conflicts of interest.

## T&C: ICYMI Part 2

- **Funds – Returns & Refunds, C(2.):** DOL does **not accept paper** checks for any type of returned funds. **Active** grants submit through the [Payment Management System \(PMS\)](#). Closed grants with canceled or **expired** funds must use [Pay.gov](#).
- **Travel – Mileage Reimbursement Rates, D(8.):** Recipients must have **policies** related to travel. [Mileage rates must be check annually.](#)
- **Audits, E(4.):** Audits must be performed in accordance with the Uniform Guidance. DOL award recipients that expend **\$750,000** or more in a year from **any federal award** must comply with [2 C.F.R. 200.501.](#)

## T&C: ICYMI Part 3

- **Closeout/Final Year Requirements, E(5.):** Required to close the grant. **Failure** to meet closeout requirements may **impact** future awards.
  - Recipient **must** be able to provide **documentation** for **all** direct and indirect costs incurred.
  - Grant Closeout Webinar – (<https://www.nvti.org/subscribe-to-mailing-list/>)  
August 21, 2024, 2 pm, ET
- **Procurement – Require, F(20.):** All recipients and subrecipients adhere to **2 CFR 200.318-327**. A description in your HVRP application **does not** constitute **approval** or justification of **sole-source** procurement

**T&C**



**Read Them**

**Follow Them**

**Ask Questions**



# Resources



- Bookmark these links
  - ⇒ [Active HVRP Policy](#)
  - ⇒ [GrantSolutions](#)
  - ⇒ [HVRP Acronym Desk Aid](#)
  - ⇒ [HVRP Glossary of Terms](#)
  - ⇒ [HVRP Website](#)
  - ⇒ [NVTI](#)
  - ⇒ [NVTAC](#)
  - ⇒ [PMS](#)



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1-866-4-USA-DOL



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# What's Next?

## Today

- FOA and T&C
- Introduction to GrantSolutions
- Audit Results: Review and Debrief
- Understanding Financial Management
- PMS
- Resources

## Tomorrow

- Conditions of Awards and Amendments
- Performance and Reporting
- Resources



**We are always available!**





**Thank you!**