

# NVTI Services for HVRP Staff



# Agenda



Welcome & Introductions



Journey Maps



NVTI and NVTAC



Application Process



Learning Ecosystem

- News & Announcements, Learning Portal, and Classes
- Resources
- On-Demand Learning



Travel



Stay in Touch with NVTI



Career Roadmap Certificate Program



Question & Answer

# Welcome and Introductions

# Facilitators



**Hannah Toney**, Director Custom Learning Solutions, Management Concepts

Hannah is the NVTI program's co-Program Manager and Curriculum Director. She has a background in instructional systems design and consulting services as well as theatrical arts and education. Hannah has also taught asynchronous and traditional college courses focused on curriculum design, educational philosophy, and theatre. She holds a Doctorate in Curriculum and Instruction, a Masters of the Art of Teaching, and a BFA in design and technical theatre.



**Brandon Webb**, NVTI Lead for DOL VETS

Brandon has a background in training, education, and program management. He has experience with the JVSG, HVRP, and TAP programs as well as USERRA and Veterans' Preference investigations. Brandon served as Commandant for the Air Force's largest Airman leadership School overseas. He also holds a Masters in Business Administration, a Bachelors in Information Technology, and three Associates degrees.

# NVTI and NVTAC

# U.S. Department of Labor (DOL) Veterans' Employment and Training Service (VETS)

U.S. Department of Labor (DOL):

- “foster, promote, and develop the welfare of the wage earners, job seekers, and retirees of the United States.”

Veterans' Employment and Training Service (VETS)

DOL Employment  
Workshops



**PREPARE**

America's veterans, service members, and military spouses for meaningful careers

Workforce Development,  
SWA/JVSG/AJC/HVRP



**PROVIDE**

them with employment resources and expertise



**PROTECT**

their employment rights



**PROMOTE**

their employment opportunities

USERRA and  
Veterans' Preference

SWA, JVSG,  
AJC, HVRP

# DOL VETS: NVTAC and NVTI



Homeless Veterans'  
Reintegration  
Program (HVRP)



Jobs for Veterans  
State Grants

- **National Veterans' Technical Assistance Center (NVTAC)**

- Administered by Safal Partners to provide technical assistance to HVRPs and others who are committed to helping veterans experiencing homelessness find employment

- **National Veterans' Training Institute (NVTI)**

- Administered by Management Concepts to ensure JVSG and VETS federal staff along with other veteran service providers have professional instruction in competency-based training courses

# NVTI's Learning Ecosystem



# What is Learning Ecosystem?

An ecosystem is at its core a community of living organisms taken together in their physical environment; it describes the way these components interact and are interdependent.

All of these parts, alive and inanimate, depend on each other within the ecosystem even when they are not directly connected.



A learning ecosystem describes an approach to building a learning environment that intentionally and holistically weaves together learning opportunities, resources, data, and people in the physical and virtual world to support and encourage continuous improvement and growth.

# NVTI Learning Ecosystem

## On-Demand Learning



Podcasts



Webinars



Microlearning



Making Careers  
Happen for Veterans:  
CoP

On-Demand Learning allows learners to engage with learning materials on their own schedule  
<https://www.nvti.org>

NVTI provides veterans service staff with the tools and resources they need to best assist the veterans they serve  
<https://www.nvti.org/resources>

## Resources



Glossary



Acronyms



Curated Resources

## News & Announcements, Learning Portal, and Classes



Articles



Newsletters  
and Articles



NVTI Student  
Central



NVTI Classes

Visit [NVTI.org](https://www.nvti.org) for more information.



# News and Announcements, Learning Portal, and Classes



# News and Announcements

Bi-Monthly Newsletters

Original, topical articles

Program highlights

Success stories

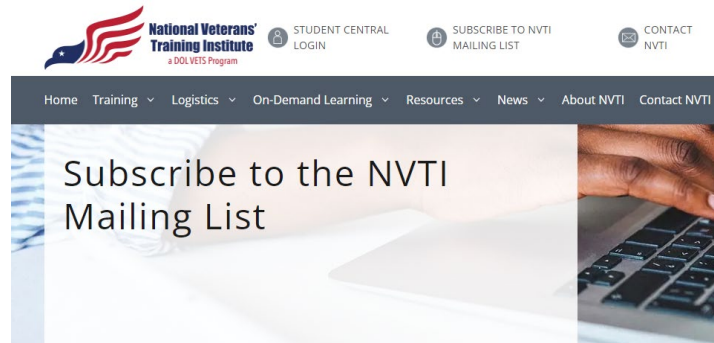
DOL VETS news and resources

Useful VSP staff resources

Announcements



What's Coming in 2024?



Subscribe to the NVTI Newsletter

Email Address \*

Subscribe

## NVTI Classes

NVTI has a lot of exciting learning opportunities coming this year! Even better, you can now view the class schedule farther in advance so you can plan around your busy schedule! Here are a few classes you might want to take this year:




- [9610/FNDN: Career Coaching for Special Populations Foundations: Prerequisite for 9610 Course Series](#) – Whether you plan to take additional Special Populations courses in 2024 or not, this prerequisite for the series is a great introduction to career coaching and special populations. All veteran service providers will benefit from this completely self-paced course.
- [9610: Career Coaching for Special Populations Course Series](#) – NVTI offers targeted, one-day classes for a wide variety of special veteran populations that are aimed to efficiently and effectively prepare you to adapt your services to the unique needs of each population.






# Learning Portal: NVTI Student Central



Home
Transcript
Profile
Learn
Reports
Admin

## NVTI

Student Central



**My Training-** Listed below are the 5 most recent enrollments. Please click here to view full transcript.

	Type	Status	Action
9910-NVTI-22002 Career Coaching for Special Populations: Women Veterans and LGBTQ+ Veterans	Cohort	In Progress	Launch
9931-NVTI-22001 USERRA Investigators Online	Cohort	In Progress	Launch
9931: USERRA Investigators Online	Event	Approved	None
9938-NVTI-22003: Legal Guidance Affecting Veterans' Employment Services	Cohort	In Progress	Launch
Removing the Employability Gap for Veterans with SBES (9937)	Session	Registered	None

**Need-To-Know For NVTI Classes**

**Before Class**

- [NVTI Class Schedule](#)
- [Class Descriptions](#)
- [Course Delivery Method Descriptions](#)
- [Registering for NVTI Classes](#)
- [NVTI Student Essentials](#)
- [NVTI Instructor Bios](#)

**During Class**

- [NVTI Code of Conduct](#)
- [Participating in NVTI Self-Paced Courses](#)
- [Participating in NVTI Online Courses](#)

**After Class**

- [Click here to view/print the Certificate of Completion.](#)
- [Provide Feedback](#)

**My Upcoming Instructor-Led Classes**

	Status
Legal Guidance Affecting Veterans' Employment Services (9636) (Starts 1/11/2022)	Registered
Removing the Employability Gap for Veterans with SBES (9637) (Starts 1/25/2022)	Registered

**Links to Collaboration Spaces**

[Click here to access the Making Careers Happen for Veterans Community of Practice](#)

**News**

- [NVTI Newsletters](#)
- [NVTI Featured Articles](#)
- [NVTI Announcements](#)

**Questions, Comments, Feedback...**

[StudentServices@NVTI.org](mailto:StudentServices@NVTI.org)

**Resources**

- [NVTI Podcasts](#)
- [NVTI Microlearning](#)
- [NVTI Webinar Recordings](#)
- [NVTI Resources](#)
- [NVTI Glossary](#)
- [NVTI Acronyms](#)
- [JVSG Primer](#)
- [HIRE Vets Medallion Program](#)
- [Veterans' Employment and Training Service \(VETS\)](#)
- [National Veterans' Technical Assistance Center \(NVTAC\)](#)



## NVTI Classes: Relevant for HVRP

- 9639: DVOP Specialist Skills Refresher and Cross-Training
- 9649: Local Veterans' Employment Representative (LVER) Skills Refresher and Cross-Training
- 9612: Preventing and Healing Burnout in Veteran Service Providers
- 9610: Career Coaching for Special Populations\*\*
- 9615: Logic Modeling to Strengthen Veterans' Programs (HVRP Focused)
- 9616: Critical Thinking for Business Writing
- 9617: Federal Grants Management for HVRP Recipients
- 9620: Advanced Case Management
- 9630: Veterans Benefits Online
- 9633: Serving Veterans Enrolled in the Chapter 31 Program
- 9650: Unconscious Bias: Diversity, Equity, Inclusion and Accessibility in Veteran Services





# 9610: Career Coaching for Special Populations: Prerequisite

- 9610: Career Coaching for Special Populations Foundations
  - Prerequisite for 9610 Course Series
  - Consists of videos and self-paced lessons, as well as discussions in Making Careers Happen for Veterans: Community of Practice (MCHV: CoP)

**1-2: DEIA Concepts for Career Coaching**

96% COMPLETE

- Unconscious Bias
- What is DEIA?
- Diversity
- Equity
- Inclusion
- Accessibility
- Bibliography

**A cognitive bias—another word for an unconscious bias—is the way our brains essentially take short cuts or easy-roads while processing stimuli.**

These unconscious biases save time and energy and, in some cases, are instrumental in primitive survival (Simply Psychology, 2021). They are unconscious and automatic processes designed to make decision-making quicker and more efficient. Cognitive biases can be caused by several different factors including social pressures, emotions, stress, and learned experience. As previously discussed, recognizing that all of our brains are biased in a necessary step in helping our brains work more effectively to make better, less biased decisions (The Ivey Academy, 2019). In fact, our human tendency to bias is so pervasive that scientists have categorized them and identified up to 180 different types of bias (Fuller, 2020).

## Job or Career for our Clients?

- Many veteran clients transitioning from military service may not recognize the difference between the terms *job* and *career*
- As a career coach, you can help them understand that these terms have very different meanings and can help define their short-term and long-term planning and vision
- Clients may have a basic need for short-term solutions just to get started, but some may be more career oriented or even have a desire to be self-employed

## 2-5: Building Rapport with Special Population Clients

96% COMPLETE

- Introduction
- Building a Trusting Relationship with Clients
- Addressing Clients' Basic Needs
- Bibliography

### Introduction

Each special population client comes to you with different characteristics, attributes, skills, needs, and wants. It is important to find out as much as you can about your client so you can understand them as a whole person and help them reintegrate into civilian life. In the context of career coaching, building rapport means intentionally developing a relationship built on trust, understanding, nonjudgmental reflection, and mutual respect. The career coach should become a trusted partner, which takes time and intentionality.

Help special population clients build their careers by establishing an ally identity and listening to your client.

Throughout the career coaching process, as you strive to establish this partnership, it is critical to have an awareness of your own experiences and perceptions and to understand that you may be met with resistance. Many times, signs of resistance are largely rooted in external factors such as fear of judgment, previous negative experiences, and cultural stigmas with seeking help. Additionally, some clients may struggle to seek help because their military training taught them to be self-reliant and team-oriented, which is



# 9610: Career Coaching for Special Populations: Population Specific

Eleven specific Special Populations classes

- Each course can be delivered in one day
- Participants can take courses relevant to the veteran clients they serve

Justice Involved Veterans

Veterans Experiencing Homelessness

American Indian/Alaska Native Veterans

Rural Veterans

Women Veterans

LGBTQ+ Veterans

Older Veterans

Younger Veterans

Veterans with Disability & Accessibility Needs

Veteran Spouses

Substance Use Disorders





# NVTI Class Schedule

Schedule:

<https://www.nvti.org/Training/NVTI-Class-Schedule>

Class Descriptions:

<https://www.nvti.org/Training/Class-Descriptions>

**NVTI Class Schedule**

With a variety of classes, dates, and delivery methods to choose from, you'll be sure to find one that works with your busy schedule. For more information on delivery methods, visit [Course Delivery Methods](#).

For more information on how to enroll in a class, visit our [Registering for NVTI Classes page](#).

**!** All classroom and virtual classes will end at 12 Noon, CST, on the last day of class.

COURSE NUMBER	COURSE TITLE	DELIVERY METHODS	DURATION	START DATE	END DATE	NOTE
9609	LVER Core Competency Development	Classroom	3.5 days	Tue, 4/18/23 @ 8:00am, CST	Fri, 4/21/23 @ 12:00pm, CST	
9608	DVOP Specialist Core Competency Development	Virtual	3.5 days	Tue, 4/25/23 @ 8:00am, CST	Fri, 4/28/23 @ 12:00pm, CST	
9610/SOSY	Career Coaching for Special Populations: Serving Older Veterans (SOV) and Younger Veterans (18-24)	Virtual	3.5 days	Tue, 4/25/23 @ 8:00am, CST	Fri, 4/28/23 @ 12:00pm, CST	
9636	Legal Guidance Affecting Veterans' Employment Services	Online Cohort	4 weeks	Tue, 4/25/23	Fri, 5/19/23	Click on Online Cohort link for additional information

**Class Descriptions**

From gaining the basic skills needed to fulfill your role as a DVOP specialist to managing grants and the auditing process, NVTI has a course for everyone involved in assisting veterans with employment.

For more information on how to enroll in a class, visit our [Registering for NVTI Classes page](#).

**REGISTER TODAY**

**Course Delivery Methods**

Below are NVTI's primary course delivery methods. Please click on each method to learn more.

- O** Online Cohort
- E** Self Paced
- C** Classroom
- V** Virtual
- OC** Online Curriculum

**JVSG Required Courses**

**9635: A Day in the Life of JVSG Staff in an American Job Center**

Duration: 1.5 to 3 hours for completion  
See more

# NVTI Class Delivery Methods



**Online Cohort:** participant with instructor support; typically begins with a one-hour live kickoff session; participants work asynchronously to discuss and collaborate with others in the NVTI Student Central portal



**Self-Paced:** participants work independently; does not include instructor guidance or feedback.



**Virtual:** live classes with an instructor and other participants, hosted virtually; includes discussion, group projects, and screen sharing



**Classroom:** traditional live, face-to-face classroom class, typically offered at the NVTI Training Center in Dallas, TX



**Online Curriculum:** the course is without instructor interaction and consists of multiple individual self-paced eLearning elements



# Resources

# Resources



## Acronyms

ACRONYM	DEFINITION
ADA	Americans with Disabilities Act
ADVET	Assistant Director for Veterans' Employment and Training
AJC	American Job Center
ASVET	Assistant Secretary (of Labor) for Veterans' Employment and Training
BLS	Bureau of Labor Statistics
BSR	Business Services Representative
BST	Business Services Team
CE	Customized Employment
CFR	Code of Federal Regulations
CM	Case Management



## Glossary



## Curated Resources

<b>Agencies and Partners</b> <a href="#">See more</a>	<b>Apprenticeships</b> <a href="#">See more</a>	<b>Education Resources</b> <a href="#">See more</a>
<b>General Resources to Serve Veterans</b> <a href="#">See more</a>	<b>HVRP Grantee Resources</b> <a href="#">See more</a>	<b>JVSG Grantee Resources</b> <a href="#">See more</a>
<b>JVSG New Hire Resources</b> <a href="#">See more</a>	<b>Legislation, Regulations, and Guidance</b> <a href="#">See more</a>	<b>Resources to Serve Employers</b> <a href="#">See more</a>
<b>Resume Writing Support</b> <a href="#">See more</a>	<b>Serving American Indian/Alaska Native (AIAN) Veterans</b> <a href="#">See more</a>	<b>Serving Justice Involved Veterans</b> <a href="#">See more</a>

TERM	CITATION	DEFINITION
American Job Center (AJC)	Workforce Investment Act of 1998, P.L. 105-220 Workforce Innovation and Opportunities Act of 2014, P.L. 113-128 <a href="#">Read More</a>	Also known as One-Stop Centers, AJCs are designed to provide a full range of assistance to job seekers under one roof. Established under the Workforce Investment Act, and reauthorized in the Workforce Innovation and Opportunities Act of 2014, the centers offer training referrals, career counseling, job listings, and similar employment-related services. Customers can visit a center in person or connect to the center's information online or through kiosk remote access. The American Job Center System is coordinated by the Department of Labor's Employment and Training Administration (ETA).
Consistent Contact	VPL 02-21 Attachment 1 (JVSG Audit SWA TAG) <a href="#">Read More</a>	Regular, consistent contact between the DVOP/CP and the eligible participant, including meetings and updates, both pre- and post-employment. Consistent contact is based on the participant's individual needs and situation, as per the written plan and case notes. This also includes any documented attempts at contact.
Covered Veteran	38 USC, Chapter 42, Section 4212 <a href="#">Read More</a>	Any of the following: <ul style="list-style-type: none"> <li>- Disabled veterans</li> <li>- Veterans who served on active duty in the Armed Forces during a war or in a campaign or expedition for which a campaign badge has been authorized</li> <li>- Veterans who, while serving on active duty in the Armed Forces, participated in a United States military operation for which an Armed Forces service medal was awarded pursuant to Executive Order No. 12985</li> <li>- Recently separated veterans</li> </ul>



# On-Demand Learning



# Making Careers Happen for Veterans: CoP (MCHV: CoP)

- Topic and sub-topic folders include:
  - Resources for DOL VETS Grantees (including HVRP)
  - Serving Veterans and Eligible Spouses
  - Serving Veterans Experiencing Homelessness
  - Working with Employers to Promote Veteran Employment
- Featured resources links within some topics
- Recommended NVTI courses related to the topics

**Making Careers Happen for Veterans** Options ▾

Main Topics Members Search within community

**A Community of Practice**

Welcome to the place to share ideas and experiences!

This peer-to-peer community of practice is a location where you can connect with practitioners across the United States to discuss best practices and challenges for those in the public workforce investment system who serve veterans. This community is an interactive online collaboration and learning platform designed to communicate and build the capacity of employment and training programs serving veterans and to develop and implement innovative approaches. **The views expressed in this community do not reflect the views of the Department of Labor Veterans' Employment and Training Service. Please check with your state representative to confirm advice that was provided in this community is correct and in line with your state's policies and procedures.**

You can access microlearning videos that review the functionality of this community at <https://www.nvti.org/Resources/NVTI-Microlearning>

17062 MEMBERS View all

LEADERBOARD

# Popular Tags

- #DVOP 291 views
- #virtual 244 views
- #jobfair 241 views
- #TDRL 132 views
- #COVID 75 views
- #Pandemic 73 views

**Featured**

**Attracting Veterans to Business...**

When was the last time you saw employers almost beg people to come work for them? Or businesses decide to shorten their hours due to...

★ Like 5 - Feb 16, 2023

- Companion Programs ★ 6 - Feb 14, 2023
- NVTI Podcast: DVOP/CVSO... ★ 6 - Feb 02, 2023
- NVTI Podcast: Entrepreneur... ★ 6 - Feb 02, 2023
- NVTI Podcast ★ 4 - Feb 02, 2023

**Trending**

**Reverse Referrals / Employer...**

Hello,

Does anyone have a suggestion of a "quick" way of finding any/all Veterans' ratings that an...

★ Like 4 - Apr 03, 2023

- DVOP outreach and SBE Tri... ★ 6 - Feb 08, 2023
- NVTI's Curated Content: Se... ★ 1 - Feb 02, 2023
- NVTI's Curated Content: Se... ★ 1 - Feb 02, 2023
- DVOP Case Management ★ 1 - Feb 02, 2023

# Microlearning, Webinars, and Podcasts



## Webinar Examples

- [Empowering Public Workforce Development Professionals: Enhancing Skills for Serving Veterans](#)
- [The Role of Intensive Services Coordinators/Points of Contact within the VR&E Program](#)
- [Veteran Suicide Prevention: VA S.A.V.E](#)



## Microlearning Examples

- [Completing the Individual Employment Plan](#)
- [Eligibility and Intake Triage Process](#)
- [The Difference: Special Populations versus Significant Barriers to Employment](#)



## Podcast Examples

- Episode 20: [Promoting Registered Apprenticeship to Attract Veteran Talent](#)
- Episode 18: [Serving Veterans Experiencing Homelessness](#)
- Episode 16: [Continuing Conversations: Serving LGBTQ+ Veterans](#)
- Episode 14: [Serving Veteran Spouses](#)
- Episode 6: [Serving Native American Veterans](#)

# NVTI Learning Ecosystem

## On-Demand Learning



Podcasts



Webinars



Microlearning



Making Careers  
Happen for Veterans:  
CoP

On-Demand Learning allows learners to engage with learning materials on their own schedule  
<https://www.nvti.org>

NVTI provides veterans service staff with the tools and resources they need to best assist the veterans they serve  
<https://www.nvti.org/resources>

## Resources



Glossary



Acronyms



Curated Resources

## News & Announcements, Learning Portal, and Classes



Articles



Newsletters  
and Articles



NVTI Student  
Central

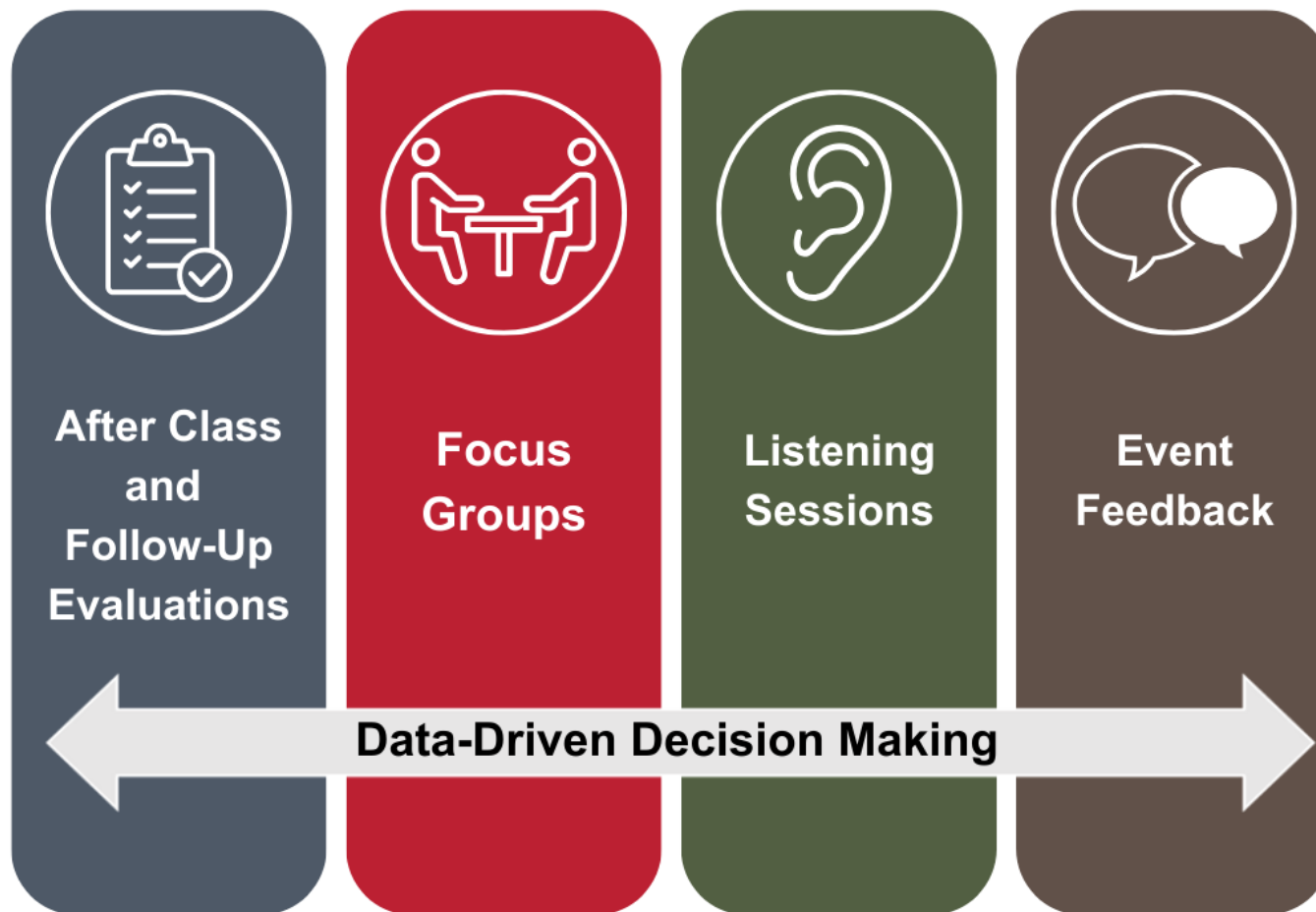


NVTI Classes

Visit [NVTI.org](https://www.nvti.org) for more information.



# Making Data-Driven Decisions to Improve NVTI's Learning Ecosystem

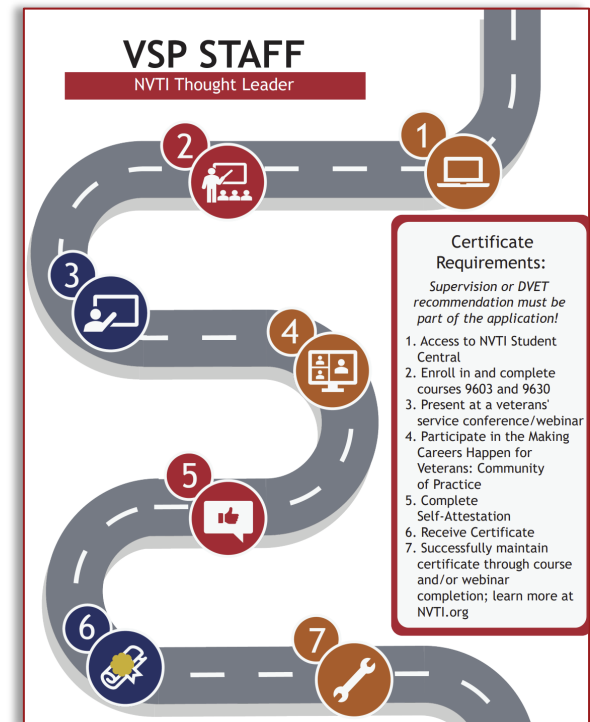
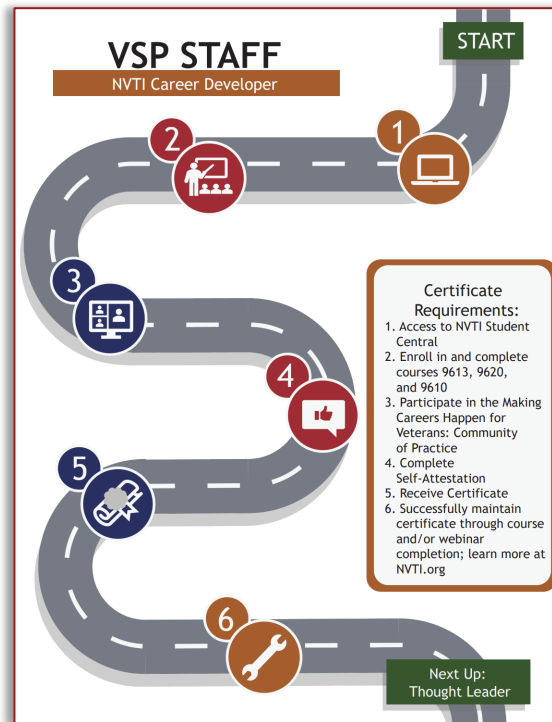
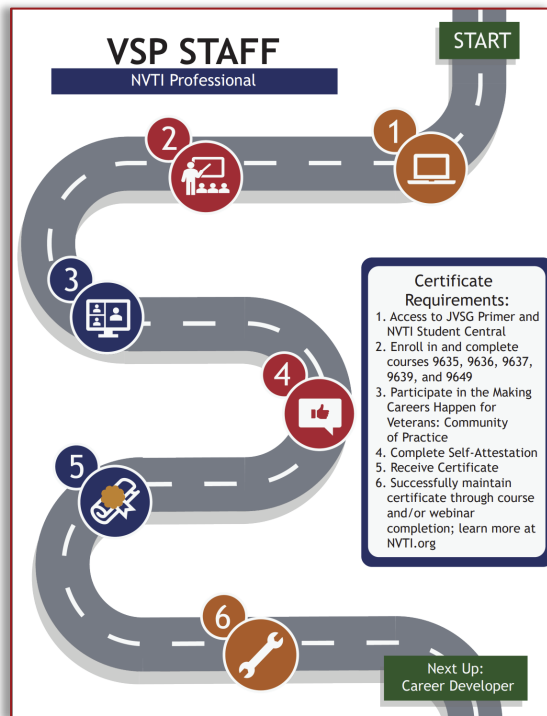


# NVTI's Career Roadmap Certificate Program

# Career Roadmap Certificate Program



# Veteran Service Provider (VSP) Career Roadmap Certificate Program



The VSP Career Roadmap Certificate Program information can be found on the [Training Plans page](#) at NVTI.org.

# NVTI's Role-Specific Journey Maps

# Journey Maps

## NVTI-JVSG Journey Map

**Week 1**

- Microlearning: JVSJ Career Staff Excellence: Aka for Veterans State Grants LACIS (Entrepreneurship)
- Useful Resources: JVSJ New Hire Resources, Responsibility 19.2, Sign up for NVTI Mailings
- Courses: Sign up for the list of JVSJ classes

**Months 0-3**

- Microlearning: US Military and Family Support, Get Involved in the Individual and Entrepreneurial
- Podcast: Episode 1: JVSJ Podcast Series
- Podcast: Episode 2: JVSJ Staff Skills
- Useful Resources: NVTI Resource Center's Useful Resources, JVSJ Grants Resources, NVTI Staffing, Coaching, and Mentorship in an NVTI
- Course: JVSJ Staffing and Coaching for Veterans

**Months 3-6**

- Microlearning: Social Media Strategy for Veterans, Coaching, Mentorship, and Entrepreneurial
- Webinar: Making Careers Happen for Veterans: Making Careers Happen for Veterans: Making Careers Happen for Veterans: Making Careers Happen for Veterans
- Course: Making Careers Happen for Veterans: Making Careers Happen for Veterans: Making Careers Happen for Veterans: Making Careers Happen for Veterans

**Months 6-9**

- Microlearning: Making Careers Happen for Veterans: Making Careers Happen for Veterans: Making Careers Happen for Veterans: Making Careers Happen for Veterans
- Podcast: Making Careers Happen for Veterans: Making Careers Happen for Veterans: Making Careers Happen for Veterans: Making Careers Happen for Veterans
- Useful Resources: Making Careers Happen for Veterans: Making Careers Happen for Veterans: Making Careers Happen for Veterans: Making Careers Happen for Veterans
- MCHV CoP: Making Careers Happen for Veterans: Making Careers Happen for Veterans: Making Careers Happen for Veterans: Making Careers Happen for Veterans

## NVTI-VSP Journey Map

**Week 1**

- Course: NVTI Career Staff Excellence: Aka for Veterans State Grants LACIS (Entrepreneurship)
- Useful Resources: JVSJ New Hire Resources, Responsibility 19.2, Sign up for NVTI Mailings
- Microlearning: JVSJ Career Staff Excellence: Aka for Veterans State Grants LACIS (Entrepreneurship)

**Months 0-3**

- Useful Resources: JVSJ New Hire Resources, Responsibility 19.2, Sign up for NVTI Mailings
- Microlearning: JVSJ Career Staff Excellence: Aka for Veterans State Grants LACIS (Entrepreneurship)
- Making Careers Happen for Veterans: Making Careers Happen for Veterans: Making Careers Happen for Veterans: Making Careers Happen for Veterans

**Months 3-6**

- Course: NVTI Career Staff Excellence: Aka for Veterans State Grants LACIS (Entrepreneurship)
- Webinar: Making Careers Happen for Veterans: Making Careers Happen for Veterans: Making Careers Happen for Veterans: Making Careers Happen for Veterans
- Microlearning: Making Careers Happen for Veterans: Making Careers Happen for Veterans: Making Careers Happen for Veterans: Making Careers Happen for Veterans

**Months 6-9**

- Course: NVTI Career Staff Excellence: Aka for Veterans State Grants LACIS (Entrepreneurship)
- Podcast: Making Careers Happen for Veterans: Making Careers Happen for Veterans: Making Careers Happen for Veterans: Making Careers Happen for Veterans
- Useful Resources: Making Careers Happen for Veterans: Making Careers Happen for Veterans: Making Careers Happen for Veterans: Making Careers Happen for Veterans
- MCHV CoP: Making Careers Happen for Veterans: Making Careers Happen for Veterans: Making Careers Happen for Veterans: Making Careers Happen for Veterans

This Journey Map recommends an ideal training path for JVSG staff.

## NVTI-HVRP Journey Map

**Week 1**

- Microlearning: Grants Management Microlearnings: Using the Making Careers Happen for Veterans: Community of Practice
- Podcast: Episode 18: Serving Veterans Experiencing Homelessness (link will be added when podcast is completed)
- Useful Resources: Explore JVSJ Grantee Resources, Explore Serving Veterans Experiencing Homelessness, Sign up for NVTI Mailings List
- Making Careers Happen for Veterans: Community of Practice (MCHV-CoP): Explore MCHV-CoP Enrollment in an NVTI class will provide access

**Months 0-3**

- Microlearning: Eligibility and Intake Triage: Completing the Individual Employment Plan
- Podcast: Episode 7: Effective Collaboration Between Jobs for Veterans State Grants (JVSG) Staff and Homeless Veterans' Reintegration Program (HVRP) Grantees
- Useful Resources: Explore Resources to Serve Employees

**Months 3-6**

- Courses: 9631: Federal Grants Management for HVRP Recipients, 9641: USERRA 101 (VETS Approval Required), 9642: USERRA 102 (VETS Approval Required)
- Microlearning: Unconscious Bias: Companion Learning to NVTI's 9650 Course
- Webinar: Veterans Suicide Prevention: VA, S.A.V.E.

**Months 6-9**

- Courses: 9630: Veterans Benefits Online, 9616: Critical Thinking for Business Writing
- Webinar: Priority of Service for Grantees
- Podcast: Episode 15: Addressing Burnout and Secondary Trauma for Veteran Service Providers

**Months 9-12**

- Courses: 9635: Logic Modeling to Strengthen Veterans' Programs (HVRP Focused), 9638: Business-Driven Workforce Solutions
- Webinar: The Grant Closeout Process for Grantees
- Podcasts: Episode 9: Strengthening America's Trucking Workforce, Episode 10: Supporting Entrepreneurship in Veterans: Helping Veterans Start Businesses

**Months 12-18**

- Courses: 9648: Stand Down Grants, 9620: Advanced Case Management
- Webinar: Indirect Cost 101

**Months 18-24**

- Courses: 9650: Unconscious Bias: Diversity, Equity, Inclusion and Accessibility in Veteran Services, 9610: Career Coaching for Special Populations Courses: Take the Online Curriculum 9610: Foundations prerequisite and then one class per quarter
- Podcasts: Serving Special Populations: Episodes 1, 5, 6, 9, 11, 13, 14 and 16 (as they apply to your clients)
- Useful Resources: Explore the NVTI Resources for the various special populations

**Months 24+**

- Course: 9624: Managing Case Management (Manager/Supervisor Focused)
- Useful Resources: Continue to explore NVTI LACES to engage with the NVTI Learning Ecosystem of new and updated courses, podcasts, webinars, and other valuable resources

- Webinar
- Useful Resources
- Course
- Microlearning
- Podcast
- MCHV CoP

This Journey Map recommends an ideal training path for HVRP staff. Visit [Registering for NVTI Classes](#) for instructions on how to register.

Journey Maps provide JVSG, VSP, and JVSG Staff with a clearly defined training pathways that complement the Career Roadmap certificate program.

# NVTI Application Process

# Registering for NVTI Classes

1. Complete the [NVTI Application Form](#) online
2. Upon receipt of your application, you will receive a confirmation email from NVTI
3. Once your application has been reviewed and approved, we will register you for your requested class(es); Once registered, you will receive a separate registration confirmation email for the class(es)
4. For an in-person class at our Dallas training facility, you will receive an additional email with instructions to schedule travel

## Registration Cut-offs:

Registration for virtual and online cohort classes will close two weeks before the class start date.

Registration for classroom classes will close one month before the class start date.



# NVTI's Online Training Application Form Screen Shot

Thank you for your interest in learning with us at the National Veterans' Training Institute (NVTI). Please complete all required fields in the application. If you have questions or encounter issues while completing the application, please reach out to NVTI Student Services at [Studentservices@nvti.org](mailto:Studentservices@nvti.org)

## Your Information

**First Name \***

0 of 50 max characters

**Last Name \***

0 of 50 max characters

**Work Email \***

**Work Phone \***

**Mobile Phone**

**Work Address \***

Street Address

City

ZIP Code

State

## Special Accommodations

Below, please include any special accommodations that we should be aware of so that we can ensure your experience with NVTI is a success. Examples of special accommodation requests include asking for more time on written assignments, interpretation services, materials accessible for low vision, etc.

# NVTI Travel

# Travel Information

Travel arrangements for qualifying participants are made by the NVTI Travel Team

You can reach the NVTI Travel Team at:

Email: [travel@nvti.org](mailto:travel@nvti.org)

Phone: 844.423.8872 ext.1

Monday – Friday, 8:00am-5:00pm EST

NVTI Travel FAQs

- [PDF](#)
- [Mobile-Friendly](#)



# What Does VETS Pay For? Federal, Local, and Other Participants

Tuition for Training	Yes provided
Flight	Not provided
Mileage and tolls if not flying	Not provided
Transportation to Departure Airport	Not provided
Transportation from Arrival (Dallas) Airport to Hotel	Not provided
Parking (If you drive to class)	Self-Park at hotel at discounted rate
Hotel Stay	Not provided
Meals - breakfast, lunch and dinner during class	Not provided
Dinner on Monday before class	Not provided
Snacks and drinks in training	Yes provided

*\*Note: Local Participants will have free parking with validation*

# What Does VETS Pay For? DOL Grantee Participants

Tuition for Training	Yes provided
Flight	Yes provided
Mileage and tolls if not flying	Yes provided
Transportation to Departure Airport	Not provided
Transportation from Arrival (Dallas) Airport to Hotel	Yes provided
Parking (If you drive to class)	Self-Park at hotel, you will be reimbursed
Hotel Stay	Yes provided
Meals - breakfast, lunch and dinner during class	Yes provided
Dinner on Monday before class	Not provided, but reimbursed at per diem
Snacks and drinks in training	Yes provided

# Upcoming In-Person Trainings

Course Name	2024 Schedule
<b>9603:</b> Leadership for the Integration of Veterans' Services	April 30 – May 2
<b>9620:</b> Advanced Case Management	August 20 – August 22

The table does not include JVSG-required courses, 9608 and 9609.

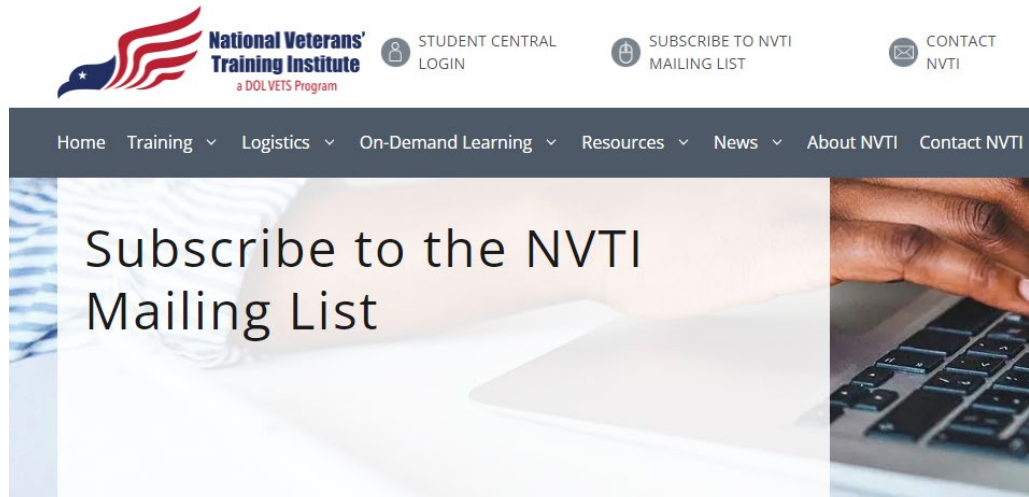
Please visit the [NVTI Class Schedule](#) for more information.

# Stay in Touch with NVTI



# Subscribe to the NVTI Mailing List

[Subscribe to the NVTI Mailing List](#) to stay up to date on veteran service news, NVTI classes, and new developments.



## Subscribe to the NVTI Newsletter

\* indicates required

Email Address \*

Subscribe





# Contacts



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Email Address: [webb.brandon.c@dol.gov](mailto:webb.brandon.c@dol.gov)



Hannah Toney, NVTI co-Program Manager &  
Curriculum Director  
Email: [htoney@managementconcepts.com](mailto:htoney@managementconcepts.com)



NVTI Student Services  
Phone Number: 844.423.8872 extension 2  
Email: [studentservices@nvti.org](mailto:studentservices@nvti.org)



NVTI Travel  
Phone: 844.423.8872 ext.1  
Monday – Friday, 8:00am-5:00pm ET  
Email: [travel@nvti.org](mailto:travel@nvti.org)

# Question & Answer Session



[Remember to Subscribe to the NVTI Mailing List.](#)