



HVRP Quarterly Listening Session Questions and Answers

Conditions of Award (COAs)

Q: How are grantees/VETS being notified of COAs?

A: Previously, Grants Specialists in the Office of Grants Management were sending notification emails directly. However, Veterans' Employment and Training Service (VETS) has been working with GrantSolutions (GS) to provide notifications through the system. As a result of this transition, some grantees may get an email, and others may receive the notification in GS.

Continuity of Operations Plan (COOP) and Standard Operating Procedures (SOPs)

Q: Do SOPs need to be specific to the HVRP program, or can we use our agency's existing general SOP?

A: SOP documents need to align with [Title 2](#) of the Code of Federal Regulations (C.F.R.) and include written procedures surrounding allowability of costs charged to the grant. If a grantee has an agency SOP that covers HVRP participant costs, this will suffice. However, if HVRP participant costs are not covered in a grantee's existing SOP, an HVRP-specific document must be developed. The National Veterans' Technical Assistance Center (NVTAC) created a [set of resources](#) to assist grant recipients with development of SOPs, as well as additional HVRP customizable forms.

Bidders' Conference

Q: Would the Bidders' Conference be appropriate for current grantees ending their third year?

A: Yes, everyone interested in future HVRP funding opportunities is encouraged to attend.

Q: Is the Bidders' Conference designed just for potential grantees, or can/should VETS also participate?

A: This is a public webinar, so anyone is welcome to join; this includes potential or current grantees, as well as VETS staff.

Submitting Quarterly Reports

Q: Should I wait to submit our Technical Performance Report (TPR) if there are any delays with submitting our Federal Financial Report (FFR) because of system issues?

A: No. Grant recipients are still responsible for submitting their TPR on time even if there are delays in submitting the FFR due to system issues. If there is a delay with the FFR, and correspondingly the Technical Performance Narrative (TPN), the grantee should enter their best estimate of expenditures in the TPR. Once the grantee is able to submit the FFR and the TPN, after any delays, revisions can be made to previously submitted TPRs, if necessary.



U.S. Department of Labor Veterans' Employment and Training Service
Homeless Veterans' Reintegration Program (HVRP)
Quarterly Listening Session
Wednesday, December 14, 2022

Q: We had a Quarter 1 (Q1) participant move from the United States and exited them accordingly. Will we be able to replace them, or will they count against the number of participants we have put in for our year-one goals?

A: If a grantee provided services to a participant, that is considered an enrollment. When that participant exits, for any reason, the grantee should enter the quarter of exit in the TPR. If the participant exits without gaining unsubsidized employment, it would be considered a negative outcome, however, the participant's enrollment would still count toward the grantee's enrollment goal.

Q: Do the Notices of Award (NOAs) in GS still need to be updated to reflect the approved budget totals?

A: Recipients do not need to update their NOA. Grants that were migrated from E-Grants will reflect total direct costs, which will be listed in Other and indirect costs on the NOA. The Approved Budget section of the NOA can only be updated when an amendment is processed, so that section of the NOA will be updated at that time to reflect the approved budget totals in the correct cost categories. Costs will not be placed in the correct costs categories for grants in the closeout phase; those grants will still reflect total direct costs, listed in the Other and indirect costs on the NOA. If a grantee has a concern about their latest Notice of Grant Award (NGA), they should reach out to their Grant Officer's Representative (GOTR) who can provide assistance. If needed, the National Office (NO) can provide the GOTR with additional support.

Open Discussion

Q: Do you have any suggestions on working with Compensated Work Therapy (CWT)?

A: [CWT](#) is a Department of Veterans Affairs (VA) clinical vocational rehabilitation program that provides evidence-based and evidence-informed vocational rehabilitation services; partnerships with business, industry and government agencies to provide veteran candidates for employment and veteran labor, and employment supports to veterans and employers. Grantees should work directly with their VA partners if their participants are co-enrolled in CWT. NVTAC coaches can provide grantees with technical assistance in working with partners, including CWT. NVTAC can be reached at contact@nvtac.org.

Q: Should we count veterans that are in transitional or permanent housing during the reporting quarter, even if they were in that housing before HVRP enrollment? Or should we only count veterans that entered housing after HVRP enrollment?

A: Grantees should only count veterans that are placed into transitional or permanent housing **after** HVRP enrollment. Please note that this service is only recorded once per enrollment; subsequent housing placements are not recorded in the TPR. If the veteran is placed into housing multiple times during their HVRP enrollment, the TPR should still only reflect the quarter of the first placement.



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Enrollment | **Training** | **Services** | **Exit & Follow-Up**

Enabling Supportive Services Provided:

Quarter **FIRST** Placed in Transitional / Permanent Housing:

Quarter LAST Provided:

Employment Adjustment Services	<input type="text"/>	Accommodations for Persons w/ Disabilities:	<input type="text"/>
Job Search Assistance:	<input type="text"/>	Health Care Service:	<input type="text"/>
Job Readiness Training:	<input type="text"/>	Work Attire/Tools/Equipment:	<input type="text"/>
Other Supportive Service:	<input type="text"/>	Legal Aid:	<input type="text"/>
Transitional Job:	<input type="text"/>	Drug & Alcohol Counseling:	<input type="text"/>
Transportation:	<input type="text"/>	Temporary Shelter:	<input type="text"/>
Child/Dependent Care:	<input type="text"/>	Financial Counseling:	<input type="text"/>
Educational Supplies & Fees:	<input type="text"/>		