



# Quarterly Performance Reporting Listening Session

March 30, 2022



# Today's Speaker



## Cynthia Forland

*Senior Consultant*

**VETS Contracted Support, U.S. DOL**

✉ [Forland.Cynthia.L@dol.gov](mailto:Forland.Cynthia.L@dol.gov)

☎ (202) 693-4660



**Update!**

**GrantSolutions**

**Payment Management System**

# Countdown to Modification System Change



- Follow DVET's timelines and instructions on modification and Stand Down due dates
- Between now and early June: VETS processes all modifications and Stand Downs
- June 4: All modifications/Stand Down applications must be approved in E-Grants or they will not transfer to Grant Solutions and will be lost
- Mid-June: HVRP Grantees are trained on the system
  - Keep an eye out for an invite!!!
- June 22: GrantSolutions Grant Management Module goes live

# GrantSolutions Features



“Grant Notes” capability:

- Streamlined way to request modifications for simple changes
- Better transparency, maintain records in one place
- Status and process flow visibility – every user knows where the modification request is waiting for action
- Standardized for grants – not a homegrown system with DOL vernacular and vulnerability

# DOL Grants Reporting System (GRS) Transition to the Payment Management System for Quarterly Federal Financial Reports (FFR)



- Federal Financial Reports (SF-425)
- Continue reporting in GRS through June 2022
- Go live in Health and Human Services Payment Management System (HHS-PMS) June 22, 2022
- FY 2022 Q3 FFRs are due July 30, 2022, in PMS
- Access to HHS-PMS:
  - Grant Recipient users already have access for fund drawdown purposes
  - But must request FFR reporting access by the training dates



**Quarterly Performance  
Reporting Listening Session**



# Today's Session

- **What?** Forum for any QUESTIONS or CONCERNS from HVRP grantees on technical issues of QUARTERLY REPORTING
- **How to prepare?** Share your QUESTIONS and CONCERNS in ADVANCE of the session ([HVRP@dol.gov](mailto:HVRP@dol.gov)) and/or DURING the session
- **Follow-up?** Q&A from each session shared following event
- **When?** Last Wednesday of each quarter at 3:00 p.m. ET (exceptions during holiday periods)



# TPR Update!



- The latest version of the VETS-701 TPR template ([PY21 v.1.3](#)) is posted on the DOL [HVRP website](#).
- All previously submitted PY21 Q2 TPR files have been converted to version 1.3.
- Your GOTR will send you an updated PY21 Q2 TPR file for your Q3 entries.
  - **Contact your GOTR if you have not received v.1.3 of your PY21 Q2 TPR file.**
- See the updated TPR [Summary of Changes](#) workbook for a line-by-line explanation of all v.1.3 modifications and the [Field Definitions Reference Guide](#) for the full list of explanatory comments embedded in the TPR.

# File Naming Methodology Reminder



File Type	File Name						Format
VETS-701 Technical Performance Report	<b>HV-12345</b>	<b>1</b>	<b>PY21</b>	<b>Q1</b>	<b>TPR</b>	<b>.xlsb</b>	MS Excel Macro Enabled Binary  The workbook containing the TPR should always be saved as an Excel binary file to enable the proper operation of macros and special formulas.
	Grant Award Number	1 = First Year 2 = Second Year 3 = Third Year	Program year covered by the report	Report Quarter (1-8)	Report Type	Excel Format	
<b>Finalized File Name: HV-12345-1-PY21-Q1-TPR.xlsb</b>							

# Gig Work



- **Q:** What is a best practice for veterans working Uber/Door Dash and the like, and being paid on an “as works” basis via an app? Can we take that as a permanent employment placement?
- **A:** There is a difference between temporary or gig work and an actual permanent placement that supports the participant’s financial needs. **If the original employment goal of the service plan was simply gig work, then Uber or other gig work can be counted as an employment outcome.** When verifying gig employment, the HVRP grantee can use screenshots of the days they worked to have something available in the case files to show when they worked and what they were paid. If considering gig employment as the long-term employment goal, HVRP grantees can take whatever pay records are available and exit the participant. However, that may result in low reported hourly earnings. **In most cases, gig employment will only be a stop-gap solution, so should not be counted as a placement. HVRP grantees should continue working with the participant to secure a stable, high-quality placement, which would then result in an exit and a positive employment outcome.**

# Questions? Concerns?



What additional questions or concerns do you have about HVRP quarterly performance reporting?

# Reminder - Quarterly Reporting Schedule



Quarter	Quarter End Date	Grantee Submission Due Date	GOTR Review/Certification
1 <sup>st</sup>	September 30	October 30	November 15
2 <sup>nd</sup>	December 31	January 30	February 15
<b>3<sup>rd</sup></b>	<b>March 31</b>	<b>April 30</b>	<b>May 15</b>
4 <sup>th</sup>	June 30	July 30	August 15



# Upcoming Performance Reporting Listening Sessions

Next quarter's Performance Reporting Listening Session

- Wednesday, June 29, 2022

How do I get on the mailing list for the Performance Reporting Listening Sessions?

- Please send your contact information, including your grant number (if a current recipient) and/or organization, to [HVRP@dol.gov](mailto:HVRP@dol.gov), requesting to be added to the HVRP email list.



# Thank you!

Please continue sharing questions and concerns on HVRP quarterly reporting to [HVRP@dol.gov](mailto:HVRP@dol.gov).