



Quarterly Performance Reporting Listening Session

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Today's Speaker



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Today's Session

- **What?** Forum for any QUESTIONS or CONCERNS from HVRP grantees on technical issues of QUARTERLY REPORTING
- **How to prepare?** Share your QUESTIONS and CONCERNS in ADVANCE of the session (HVRP@dol.gov) and/or DURING the session
- **Follow-up?** Q&A from each session shared following event
- **When?** Last Wednesday of each quarter at 3:00 p.m. ET (exceptions during holiday periods)

VETS HVRP Leadership



Maria Temiquel

Director, Grants and Training

VETS, U.S. DOL



Laila Ouhamou

HVRP Program Lead

VETS, U.S. DOL

Performance Matters



VETS places a very high priority on maximizing successful grant performance and relies on quarterly performance reporting to measure and track a grantee's success toward achieving satisfactory outcomes.



Measuring Performance

- Grantees propose targets for each of the performance indicators.
- Expectation of performance of 85 percent or more of the planned targets.

Performance Indicators and CAPs



Indicator	Used in CAP Determination	TPN Action Status in TPR (VETS-701): Red X	TPN Action Status in TPR (VETS-701): Yellow !	TPN Action Status in TPR (VETS-701): Green ✓
Number of Participants Enrolled	Q1-Q3	Q1 & Cumulative Q2-Q3	Q1 & Cumulative Q2-Q4	Q1 & Cumulative Q2-Q4
Average Hourly Wage at Placement				
Placement Rate Overall	Q2-Q3	Q2 & Cumulative Q3	Q1 & Cumulative Q2-Q4	Q1 & Cumulative Q2-Q4
Placement Rate Episodically Homeless				

- The measures above are addressed in the TPN (VETS-702) Operation Year Technical Performance (Quarters 1-4), question numbers 1 & 2 (pages 2-3).

Performance Indicators and CAPs



Indicator	Used in CAP Determination	TPN Action Status in TPR: Red X Yellow! Green ✓
Percent of program participants in unsubsidized employment in the 2 nd quarter after exit	N/A	Q3 & Cumulative Q4-Q6
Median quarterly earnings of participants in unsubsidized employment in the 2 nd quarter after exit	N/A	Q3 & Cumulative Q4-Q6
Percent of program participants in unsubsidized employment in the 4 th quarter after exit	N/A	Q5 & Cumulative Q6-Q8

- The measures above are addressed in the TPN (VETS-702) Follow-up Period Technical Performance (Quarters 5-8) (page 7).



Updates!

New versions available of:

- [PY 2021 Technical Performance Report \(TPR\) v.1.2](#)
- [Technical Performance Narrative \(TPN\)](#)

And updated resources:

- [TPR Field Definitions Reference Guide](#)
- [TPR PY 2021 v.1.2 Summary of Changes](#)

HVRP Performance

PY 2021 (July 1, 2021 – June 30, 2022) Quarterly Reporting Forms

- [VEETS-701](#) Technical Performance Report (XLSB)
 - [TPR Summary of Changes](#) (XLS)
 - [TPR Field Definitions Reference Guide](#) (PDF)
 - [TPR Field Definitions Reference Guide](#) (DOCX)
- [VEETS-702](#) Technical Performance Narrative (PDF)
- [VEETS-703](#) Stand Down After Action Report (PDF)





TPR Poll #1

- When you enter participant information in the TPR, do you use the form view or the spreadsheet view?
 - Form view
 - Spreadsheet view
 - Varies depending on the situation



TPR Poll #2

- Do you use the Goals vs. Actual tab in the TPR?
 - Yes, every quarter
 - Yes, as needed/for specific measures
 - No, the other report tabs are sufficient
 - No, not sure how to read it
 - I have no idea what you're talking about



Training After Employment

- **Q:** Can we provide training to a participant who has gotten a job?
- **A:** Once a grantee exits a participant, the grantee can only provide follow-up services. If the grantee knows that a job is just to get the participant working and earning an income, then the grantee will not want to take the placement. This will allow the grantee to continue providing services to the participant, including training needed to achieve a desired job or entry into a specific career.



Loss of Placement

- **Q:** What do we do if a participant has exited to employment, but then loses the job and comes back needing full services?
- **A:** If the participant returns for services **within 90 days of exit**, the grantee may **re-open** the case to provide full employment or training services to reemploy the participant.
 - If the case is re-opened, **the exit date, prior placement outcome, and average hourly wage at placement must be deleted** (i.e., Exit & Follow-Up Section entries of TPR).
 - Re-opening a case is at grantee discretion.

If the participant returns for services **more than 90 days after exit**, the grantee can choose to **re-enroll** the participant as long as they still **meet the HVRP eligibility criteria**.

- The participant must re-enroll **under the same participant ID number** (i.e., they will have a second record in the TPR with a new service start date, new training dates, etc.).
- The grantee **will retain the credit for the first record's** exit date, prior placement outcome, and average hourly wage at placement.
- If the re-enrolled participant exits with another job, the grantee **will not count the placement in the second record** (i.e., "Placed in Employment" = No) because the grantee can only have one set of placement outcomes per participant per program year.
 - Corrected per Competitive Grants Technical Performance Report Technical Assistance Guide ([TAG](#)) pg. 5, Number of Placements
- Re-enrolling a participant is at the grantee's discretion.

Questions? Concerns?



What additional questions or concerns do you have about technical issues of HVRP quarterly reporting?



Upcoming Technical Assistance

Next quarter's Technical Performance Reporting Listening Session

- March 30, 2022



Thank you!

Please continue sharing questions and concerns on HVRP quarterly reporting to HVRP@dol.gov.