



# Homeless Veterans' Reintegration Program: FY 2022 Funding Opportunity Announcement

January 24, 2022

National Veterans' Technical Assistance Center

# Today's Speaker

---



## Cynthia Forland

*Subject Matter Expert*

National Veterans' Technical Assistance Center

✉ Forland.Cynthia.L@dol.gov

☎ (202) 693-4660

# Logistics

---

- Please submit any clarifying questions during the webinar through the Q&A function. Due to the anticipated number of participants on today's webinar, all participants are muted.
- Please send any unanswered questions to NeKia Davis, Grants Management Specialist, at [Davis.NeKia.J@dol.gov](mailto:Davis.NeKia.J@dol.gov) and reference FOA-VETS-22-01.

# Today's Session

---

- Overview of Homeless Veterans' Reintegration Program (HVRP)
- Elements of the Funding Opportunity Announcement (FOA)
- FOA Contact Information

# HVRP

Program Overview

# The HVRP Umbrella

---

- “HVRP” includes three specific programs:
  - Homeless Veterans’ Reintegration Program (HVRP)
  - Incarcerated Veterans’ Transition Program (IVTP)
  - Homeless Female Veterans and Veterans with Children Program (HFVWVC)

# Program Intent

---

Obtain high-quality career outcomes for veterans experiencing homelessness, *with an emphasis on:*

- Achieving economic opportunity;
- Addressing historical inequities; and
- Providing equitable access and outcomes to marginalized groups.

# Program Objective

---

Veterans receive the job training and employment services required to re-enter and be successful in the labor force.



# Individuals Served

---

Veterans served by this program include:

- Homeless veterans; and
- Veterans “at risk” of homelessness.

For further detail, see Eligible Participants in Section III.C.3 of the FOA.

# Definition of Veteran

---

For purposes of determining status as an eligible “veteran,” the Veterans’ Employment and Training Service (VETS) considers full-time active duty service (see 38 U.S.C. § 101(21)) to include time spent in basic training, regardless of completion, consistent with program guidance from the Department of Veterans Affairs (VA).

# Definition of Homeless

---

“Homeless” is defined by the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act as follows:

- An individual or family who lacks a fixed, regular, and adequate nighttime residence;
- An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground;

# Homeless, cont.

---

- An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including hotels and motels paid for by federal, state, or local government programs for low-income individuals or by charitable organizations, congregate shelters, and transitional housing);
- An individual who resided in a shelter or place not meant for human habitation and who is exiting an institution where they temporarily resided;

# Homeless, cont.

---

- An individual or family who—
  - will imminently lose their housing, including housing they own, rent, or live in without paying rent, are sharing with others, and rooms in hotels or motels not paid for by federal, state, or local government programs for low-income individuals or by charitable organizations, as evidenced by—
    - a court order resulting from an eviction action that notifies the individual or family that they must leave within 14 days;
    - the individual or family having a primary nighttime residence that is a room in a hotel or motel and where they lack the resources necessary to reside there for more than 14 days; or
    - credible evidence indicating that the owner or renter of the housing will not allow the individual or family to stay for more than 14 days, and any oral statement from an individual or family seeking homeless assistance that is found to be credible shall be considered credible evidence for purposes of this clause;

# Homeless, cont.

---

- has no subsequent residence identified; and
- lacks the resources or support networks needed to obtain other permanent housing;
- Unaccompanied youth and homeless families with children and youth defined as homeless under other federal statutes who—
  - have experienced a long-term period without living independently in permanent housing;
  - have experienced persistent instability as measured by frequent moves over such period; and
  - can be expected to continue in such status for an extended period of time because of chronic disabilities, chronic physical health or mental health conditions, substance addiction, histories of domestic violence or childhood abuse, the presence of a child or youth with a disability, or multiple barriers to employment; or

# Homeless, cont.

---

- Any individual or family who is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions in the individual's or family's current housing situation, including where the health and safety of children are jeopardized, and who have no other residence and lack the resources or support networks to obtain other permanent housing.

# At Risk of Homelessness

---

Veterans who meet the definition of “at risk” of homelessness include, but are not limited to, the following:

- Veterans who are low-income;
- Veterans who are at risk of losing their current housing due to significant changes in family dynamics (i.e., separated, loss of spousal support, or loss of employment);
- Veterans referred from a shelter, the VA, or local continuum of care provider (CoC);
- Welfare and/or public assistance recipients (defined in Attachment C); and
- Veterans with an eviction notice from a landlord or an eviction/foreclosure judgment.



# Transitioning from Incarceration

---

- A veteran who is a resident of a penal institution, or an institution that provides long-term care for mental illness; and
- Is at risk for homelessness absent referral and counseling services provided under the program. VETS considers “at risk” to include veterans who are scheduled to be released from such institution within 12 months.

# Services Provided

---

- HVRP grant recipients address complex employment-related requirements and support services necessary to meet the needs of this population through **direct services or a robust referral system** establishing tools, resources, and partnerships to identify, recruit, prepare, and support veterans experiencing homelessness for employment success.
- Grant recipients provide job placement, job training, job development, career counseling, and resume preparation services among other services to assist with obtaining high-quality career outcomes.

# FOA

---

Key Elements

# FOA Basics

---

- Federal agencies use a FOA posted on Grants.gov to announce the availability of grant funds to the public.
- The process of responding to a FOA can be complicated and time-consuming. You are strongly advised to initiate the process as soon as possible and to plan for time to resolve technical problems.
- You will need to register on Grants.gov to submit an application. The process may take as long as four weeks to complete, and this time should be factored into plans for timely electronic submission in order to avoid unexpected delays.
- Amendments may be made to the FOA that apply to any submitted applications. Please subscribe to or check Grants.gov often to ensure that you see and adhere to any amendments.

# Award Information

---

- Competitive grant awards of up to \$500,000 each year, with a total of up to \$1,500,000 for the three-year period of performance.
- Although this grant has a three-year period of performance, budget documents must reflect the first year of funding only.
- Awards subject to the availability of federal funds, with the expectation of a total of approximately \$14 million in grant funds available.

# Period of Performance

---

- 36-month period of performance with an anticipated start date of 07/01/2022, and an end date of 06/30/2025.
- This performance period includes all necessary implementation, start-up activities, and follow-up activities.

# Eligible Applicants

---

- State governments
- County governments
- City or township governments
- Special district governments
- Public and state controlled institutions of higher education
- Native American tribal governments (Federally recognized)
- Native American tribal organizations (other than Federally recognized tribal governments)
- Nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher education
- Nonprofits without 501(c)(3) status with the IRS, other than institutions of higher education
- Private institutions of higher education
- Public housing authorities/Indian housing authorities
- For profit organizations other than small businesses
- Small businesses
- Faith-based organizations
- Other state and local government agencies
- U.S territory or possession
- Native American tribally designated organization
- State and local workforce development boards (SWDBs/LWDBs) established under the Workforce Innovation and Opportunity Act (WIOA)

# Potential Populations To Be Served

---

Applicants must identify one of the following populations to be served:

- Category 1 (HVRP): consists of applicants that meet the requirements of this FOA, but do not fall under Categories 2 or 3.
- Category 2 (HFVWC): consists of applicants that propose to use 100 percent of their grant funding to serve homeless female veterans and homeless veterans with children.
- Category 3 (IVTP): consists of applicants that propose to use 100 percent of their grant funding to serve incarcerated veterans and/or veterans recently released from incarceration who are at risk of homelessness.



# Proposed Service Delivery Area

---

- Applicants must identify the service delivery areas for the proposed project.
  - Service delivery area is defined as a county, parish, independent city, or Native American tribal area.
- VETS will not award a new grant in an area that is currently served by an active grant. See Attachment A for list of current HVRP grantees.
- U.S. Department of Labor (DOL) will accept only one application from each applicant for any given service area, even if applying to serve different population categories for the service area.

# Application Elements

---

Applications submitted in response to this FOA must consist of four separate and distinct parts:

1. SF-424, “Application for Federal Assistance,” including:
  - a. Dun & Bradstreet DUNS number and
  - b. System for Award Management (SAM) registration;
2. Project Budget (first year of funding only), composed of:
  - a. SF-424A and
  - b. Budget Narrative;
3. Project Narrative; and
4. Attachments to the Project Narrative.

# Project Narrative

---

## Statement of Need:

- Present current evidence (within the last two years) to support the need for the proposed project, including any supporting evidence that identifies the nature and extent of the need and the reasons the proposed service delivery area will benefit from HVRP services.
- The description must include both quantitative and qualitative information identified in the FOA.

See Section IV.B.3.a for complete requirements.

# Project Narrative, cont.

---

## Expected Outcome and Outputs:

- Grantees are required to have measurable outcomes in order to maximize the impact of federal grant dollars. For this FOA, each applicant must submit performance goals. Each grantee will be required to report on its progress toward its goals on a quarterly basis, throughout the three-year period of performance.
- If selected, grantees will be held to these performance goals submitted in their application for each year of the period of performance. Failure to meet those goals may result in intervention by VETS. Inability to achieve performance goals may also have a significant impact on competition for a new award.

See Section IV.B.3.b for complete requirements.

# Project Narrative, cont.

---

The applicant will provide numeric goals for the following performance indicators:

- Number of Participants Enrolled;
- Average Hourly Wage at Placement;
- Placement Rate Overall (Rate = Employed/Exited);
- Placement Rate for the Episodically Homeless;
- Percent of program participants who are in unsubsidized employment in the second quarter after exit from the program;
- Percent of program participants who are in unsubsidized employment in the fourth quarter after exit from the program; and
- Median quarterly earnings of program participants who are in unsubsidized employment in the second quarter after exit from the program.

See Section IV.B.3.b for complete requirements.

# Project Narrative, cont.

---

To assist applicants with goal setting, the FOA includes:

- Program Year (PY) 2020 values for HVRP, which may be further adjusted to account for the ease or difficulty in serving a particular group based on characteristics and other mitigating factors; and
- Median hourly wages by state (Attachment E).

See Section IV.B.3.b for complete requirements.

# Project Narrative, cont.

---

## Project Design:

- Outreach, Recruitment, and Engagement
- Intake and Assessment
- Employment and Job Training
- Linkages and Support Services
- Employer Engagement
- Reaching Historically Marginalized Veterans
- Reaching Underserved Communities
- Employment Adjustment Services

See Section IV.B.3.c for complete requirements.

# Project Narrative, cont.

---

## Organizational, Administrative, and Fiscal Capacity:

- Applicants must describe how their organization will manage the operational, administrative, programmatic, and financial reporting requirements specified within this FOA.

See Section IV.B.3.d for complete requirements.



# Project Narrative, cont.

---

## Past Performance – Programmatic Capability:

- Past performance is an important indicator of how successful an applicant will be when providing HVRP services. Past performance evaluation will be based on an applicant's past grant experience, relative to where the entity falls in the following categories:
  1. Applicants that have completed an HVRP, HFVWC, or IVTP grant in the last three program years (program years ending June 30, 2018, June 30, 2019, or June 30, 2020); or
  2. Applicants that have never operated an HVRP, HFVWC, or IVTP grant or have not recently completed (in the last three program years) one of these grants.

# Project Narrative, cont.

---

## Past Performance – Programmatic Capability:

1. Applicants that have completed an HVRP, HFVWC, or IVTP grant in the last three program years (program years ending June 30, 2018, June 30, 2019, or June 30, 2020):
  - Provide one grant number in the Abstract for a grant, completed within the last three program years, that aligns with the category type and proposed service delivery area in the application (as geographically close as possible).

# Project Narrative, cont.

---

1. Applicants that have never operated an HVRP, HFVWC, or IVTP grant or have not recently completed (in the last three program years) one of these grants:
  - Provide a chart of past performance for one grant, completed in the last three years, comparable to reintegrating veterans experiencing homelessness back into the labor force. To the extent possible, the grant used to provide data on performance should be similar in size, scope, and relevance to the grant they are applying for: HVRP, HFVWC, or IVTP. Relevance means providing employment services.

# Attachments to the Project Narrative

---

## Required Attachments:

- Abstract: summary of proposed project (Attachment G)
- Required Letter of Support: from a local American Job Center (AJC)
- VETS-700 Planned Goals: Attachment B

## Requested Attachments:

- Past Performance Documentation: Attachment F
- Indirect Cost Rate Agreement

# Submitting Application

---

- Applicants must submit their applications electronically on <https://Grants.gov> no later than 11:59pm ET on February 23, 2022.
  - FOA provides additional directions on registering and submitting an application through Grants.gov.
- No applications submitted in hardcopy, by mail, hand delivery (including overnight delivery), or other method, will be accepted for this funding opportunity.

# Funding Restrictions

---

- All proposed project costs must be necessary and reasonable and in accordance with federal guidelines. Determinations of allowable costs will be made in accordance with federal Cost Principles (2 CFR Part 200, 2 CFR Part 2900).
- Disallowed costs are those charges to a grant that the grantor agency or its representative determines not to be allowed in accordance with the Cost Principles or other conditions contained in the grant.
- Applicants, whether successful or not, will not be entitled to reimbursement of pre-award costs.

# Funding Restrictions, cont.

---

## Indirect Costs:

- Costs incurred for common or joint objectives and that cannot be readily identified with a particular final cost objective.
- An indirect cost rate is required when an organization operates under more than one grant or other activity, whether federally-assisted or not.
- The FOA provides two options to claim reimbursement of indirect costs.

# Funding Restrictions, cont.

---

## Intellectual Property Rights:

- Pursuant to 2 CFR 2900.13, to ensure that the federal investment of DOL funds has as broad an impact as possible and to encourage innovation in the development of new learning materials, the grantee will be required to license to the public all work created with the support of the grant under a Creative Commons Attribution 4.0 (CC BY) license.
- Work that must be licensed under the CC BY includes both new content created with the grant funds and modifications made to pre-existing, grantee-owned content using grant funds.



# Funding Restrictions, cont.

---

## Use of Grant Funds for Participant Wages:

- HVRP grant funds may be used for participant wages, including:
  - On-the-Job Training (OJT);
  - Subsidized apprenticeships; and/or
  - Transitional jobs (TJ) strategies.
- The participant must be engaged in job training, and the employer expects to hire the participant at the end of the job training. Funds may be used to pay job training wages for up to 90 days, based on HUD housing figures, for up to 20 hours per week.

# Application Review

---

- Reviewers award points based on six review criteria:

See Section V.A. for complete requirements.

Criterion	Points (maximum)
1. Statement of Need (See Section IV.B.3.a. of Statement of need)	16
2. Expected Outcomes and Outputs (See Section IV.B.3.b. Expected Outcomes and Outputs)	12
3. Project Design (See Section IV.B.3.c. Project Design)	35
4. Organizational, Administrative, and Fiscal Capacity (See Section IV.B.3.e. Organizational, Administrative, and Fiscal Capacity )	9
5. Past Performance – Programmatic Capability (See Section IV.B.3.f. Past Performance – Programmatic Capability )	18
6. Budget and Budget Justification (See Section IV.B.2. Project Budget)	10
<b>TOTAL</b>	<b>100</b>

# Selection Process

---

- Technical merit review panel carefully evaluates applications against the selection criteria to determine the merit of applications. Up to 100 points may be awarded to an applicant, depending on the quality of the responses provided.
- The final scores (which may include the mathematical normalization of review panels) will serve as the primary basis for selection of applications for funding.
- The panel results are advisory in nature and not binding on the Grant Officer. The Grant Officer reserves the right to make selections based solely on the final scores or to take into consideration other relevant factors when applicable, which may include the geographic distribution of funds and other relevant factors. The Grant Officer may consider any information that comes to their attention.

# Risk Review Process

---

- Prior to making an award, DOL's Employment and Training Administration (ETA) will review information available through various sources, including its own records and any Office of Management and Budget-designated repository of government-wide eligibility qualification or financial integrity information, and comply with 2 CFR Part 2998 (Non-procurement Debarment and Suspension).
- ETA's risk evaluation may incorporate results of the evaluation of the applicant's eligibility (application screening) or the quality of its application (merit review).
- If ETA determines that an award will be made, special conditions that correspond to the degree of risk assessed may be applied to the award.

# Award Notice

---

- All award notifications will be posted on the VETS Homepage at <https://www.dol.gov/agencies/vets/>.
- Applicants selected for award will be contacted directly before the grant's execution.
- Non-selected applicants will be notified by mail or email and may request a written debriefing on the significant weaknesses of their application.

# Reporting Requirements

---

Grantees must submit the following reports and documents electronically:

- Continuity of Operations
- Quarterly Financial Reports
- Quarterly Technical Performance Reports (TPR)
- Quarterly Technical Performance Narrative Report (TPN)
- Closeout

# FOA Contact

## **NeKia Davis**

*Grants Management Specialist*

Office of Grants Management,

Employment and Training

Administration, U.S. Department of

Labor

✉ [Davis.NeKia.J@dol.gov](mailto:Davis.NeKia.J@dol.gov)

Note: Specifically reference FOA-VETS-22-01

**Thank you!**

---