HVRP Manual Sample Forms

This a sample form and does not mean NVTAC or US DOL-VETS endorses this form as required, or as an approved form. This form was one of many that were collected from service providers and is only intended to help program planners develop forms and tools that will serve the needs of their program.

Veterans Work Program
Intake Application/Assessment

Today’s Date ____________________

Name: ____________________________________________ Social Security Number: ____________________________

Mailing Address: -

___________________________________________________________________________

City    State

Zip

Resident Address (if different from above):______________________________________________________________

Home Phone:____________________  Cell Phone:______________  Message Phone:____________________

Email Address:_________________________________________

Do you use?  □ Twitter  □ Face Book  □ My Space  □ Other

(Identify)

□ Male  □ Female    Age:_________  Date of Birth:________________________

Contact People: provide names, addresses and phone numbers of two family members or friends (not living with you) who will always know how to contact you

<table>
<thead>
<tr>
<th>Name:</th>
<th>Relationship:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
<td>City:</td>
</tr>
<tr>
<td>Home Phone:</td>
<td>Cell Phone:</td>
</tr>
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Race/Ethnicity:

□ White  □ Asian/Pacific Islander  □ Black  □ Hispanic  □ Latino  □ American Indian/Alaskan Native

(mark all that apply)
Are you a U.S. citizen?  □ YES  □ NO  If no, are you authorized to work in the U.S.?  □ YES  □ NO

Are you currently employed?  □ YES  □ NO  If yes, where? _____________________
Current wage _______
### Education & Training

<table>
<thead>
<tr>
<th>Name</th>
<th>City/State</th>
<th>Field of Study</th>
<th>Diploma, Degree, or Certificate</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>High School:</td>
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<td></td>
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<tr>
<td>College:</td>
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<td></td>
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<tr>
<td>Other:</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

List any additional job credentials such as special license, driving endorsements, etc.: __________________________________________

Do you have a record of felony or misdemeanor arrests/convictions [ ] YES [ ] NO If yes, explain: __________________________________________

Military veterans and qualifying spouses will receive priority for enrollment. Are you a veteran? [ ] YES [ ] NO

Dates of Military Service
Entered Month/Year________________________ Ended Month/Year________________________

Yes or No Campaign Badge ________ Recently Separated Veteran___________ OEF____ OIF ______

Stand-down ______ Chronically Homeless___________ Please Explain________________________

Male applicants, age 18 or older and born on or after January 1, 1960, must be registered with the U.S. Selective Service. If you are a member of this group, have you registered with Selective Service? [ ] YES [ ] NO
**ELIGIBILITY DATA**

Please check any/all of the boxes that apply to you or your household. All information is confidential and will only be used for eligibility purposes.

<table>
<thead>
<tr>
<th>Adult Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of family members currently living in my home: ____________</td>
</tr>
<tr>
<td>Total wages for everyone in the home (before taxes) during the last 6 months: ________________</td>
</tr>
</tbody>
</table>

**CHECK MARK ANY/ALL THAT APPLY**

- [ ] I am homeless
- [ ] Transitional housing or
- [ ] Permanent Housing
- [ ] Disabled
- [ ] Special Disabled (30% or higher disability rating)

- [ ] I am currently working with another training or employment agency such as Vocational Rehabilitation, Industrial Commission, Veteran’s Administration, Job Corp, etc. Identify the agency or agencies ________________________________.

I or my family receive

- [ ] My household currently receives or has received food stamps during the last 6 months
- [ ] SSI (Supplemental Security Income for the disabled)
- [ ] TANF/TAFI (temporary assistance from Health & Welfare)
- [ ] Refugee Assistance